

**WALNUT CREEK MUTUAL NO. FORTY
BOARD OF DIRECTORS MEETING
THURSDAY, MARCH 16th, 2023, AT 1:00 P.M.
CLUBROOM AT CREEKSIDE
1010 STANLEY DOLLAR DR – WALNUT CREEK, CA 94595**

AGENDA

Call to Order

Roll Call of Directors

Susie White – President
Greg Gould – Vice President
Gayl Westendorf – Treasurer
Nancy Herney – Secretary
Kathy Parish – Director at Large

MOD Staff: Paul Donner, Director of Mutual Operations; Clayton Clark, Building Maintenance Manager; John Tawaststjerna, Landscape Manager and Lucy Limon, Board Services Coordinator

Approval of Minutes

1. Board Meeting Minutes of January 19th, 2023
2. Executive Meeting Minutes of January 16th, 2023
3. Special Meeting Minutes of February 6th, 2023
4. Annual Meeting Minutes of February 23rd, 2023
5. Organizational Meeting Minutes February 23rd, 2023

President's Report

Treasurer's Report

1. Review of Most Current Financial Statements
 - a. Motion to certify compliance with §5500 by review of the monthly financial reports by at least two Board Members
2. Finance/Audit Committee Report – Gayl Westendorf
 1. Status of Financial Statement Audits
 2. Reserve Fund Investments and Income Taxes
 3. New Long Range Reserve Forecast
 4. Potential Financial Merger of P40 and 41
 5. Draft Finance Committee – Roles and Responsibilities
 6. Appoint Additional Members to Finance Committee

Committee Reports

1. Landscape Committee – Kathy Parish and Shari Carroll
2. Governing Documents Committee – Nancy Herney
 - a. Overall Status of Mutual 40 Governing Documents: CC&R's, Bylaws, and Policies and Procedures
 - b. Review Draft GDC Roles and Responsibilities
 - c. Confirm GDC Committee Members for 2023
 - d. Dates of GDC Meetings

3. Building Maintenance Committee – Joe Tracy
4. Alterations/Architectural Review Committee– Greg Gould
5. Emergency Preparedness Committee – Kathy Parish
6. Recycling and Green Committee – Stan Wells
7. AD HOC Water Committee – Gayl Westendorf
 - a. Motion to Dissolve Committee

Old Business

New Business

Member's Forum

Announcements

The next scheduled meeting will be on April 13th, 2023, at 1pm, in the Clubroom at Creekside.

Adjournment

Executive Session, If necessary, for legal issues, contracts, disciplinary hearings, personnel issues, delinquencies, or foreclosures.