



WALNUT CREEK MUTUAL NO. FORTY
BOARD OF DIRECTORS MEETING
THURSDAY MAY 16TH, 2024, AT 1:00 P.M.
CLUBROOM AT CREEKSIDE
1010 STANLEY DOLLAR DR – WALNUT CREEK, CA 94595

AGENDA

Call to Order

Roll Call of Directors

Susie White – President
Greg Gould – Vice President
Gayl Westendorf – Treasurer
Nancy Herney – Secretary
Kathy Parish – Director at Large

MOD Staff:

Jeroen Wright, Director of Mutual Operations
Todd Arterburn, Chief Financial Officer
Clayton Clark, Building Maintenance Manager
John Tawaststjerna, Landscape Manager
Charice Jimenez, Interim Board Services Coordinator

Approval of Minutes

1. Executive Meeting Minutes of April 11th, 2024
2. Board Meeting Minutes of April 11th, 2024

President's Report

Treasurer's Report

1. Review of Most Current Financial Statements
 - a. Motion to certify compliance with §5500 by review of the monthly financial reports by all Board Members
2. Finance/Audit Committee Report – Gayl Westendorf
3. Motion to appoint Todd Arterburn as Assistant Treasurer

Committee Reports

1. Landscape Committee – Kathy Parish and Shari Carroll
2. Governing Documents Committee – Nancy Herney
3. Building Maintenance Committee – Fred Kern
4. Alterations/Architectural Review Committee– Greg Gould
5. Emergency Preparedness Committee – Kathy Parish
6. Recycling and Green Committee – *Vacant*

Old Business

New Business

1. Motion to appoint Charice Jimenez as Interim Assistant Secretary
2. Clarify window color in scope of work for alterations permits.

Member's Forum

Announcements

The next scheduled Regular Board meeting will be on June 20th, 2024, at 1pm in the Clubroom at Creekside

Adjournment

Executive Session, If necessary, for legal issues, contracts, disciplinary hearings, personnel issues, delinquencies, or foreclosures.
