



# ROSSMOOR WALNUT CREEK

Walnut Creek Mutual Forty

**WALNUT CREEK MUTUAL NO. FORTY  
4<sup>th</sup> ANNUAL MEETING OF THE MEMBERS  
THURSDAY, MARCH 28<sup>th</sup>, 2024, AT 1:00 P.M.  
FAIRWAY ROOM – CREEKSIDE  
1010 STANLEY DOLLAR DR, WALNUT CREEK, CA 94595**

Date: March 14<sup>th</sup>, 2024  
To: All Members of Walnut Creek Mutual No. Forty  
Subject: Notice of Annual Meeting

All residents are invited and encouraged to attend the annual meeting on **Thursday, March 28<sup>th</sup>, 2024, at 1:00 p.m.** in the Fairway Room at Creekside.

*Light refreshments will be served.*

Details of the Annual Meeting are as follows:

## ANNUAL MEETING AGENDA

1. ROLL CALL

Susie White – President  
Greg Gould – Vice President  
Gayl Westendorf – Treasurer  
Nancy Herney – Secretary  
Kathy Parish – Director at Large

MOD Staff:

Jeroen Wright, Director of Mutual Operations  
Clayton Clark, Building Maintenance Manager  
Tom Hand, Chief Financial Officer,  
John Tawaststjerna, Landscape Manager  
Lucy Limon, Board Services Coordinator.

2. CERTIFICATION OF MEETING – LUCY LIMON

3. ANNOUNCE ELECTION RESULTS

- a. Greg Gould
- b. Kathy Parish

4. PRESIDENT'S REPORT

5. VICE PRESIDENT'S REPORT



## Walnut Creek Mutual Forty

6. TREASURER'S REPORT
7. SECRETARY'S REPORT
8. REPORT OF COMMITTEES
  - a. Finance/Audit Committee – Gayl Westendorf
  - b. Landscape Committee – Kathy Parish
  - c. Governing Documents – Nancy Herney
  - d. Building Maintenance – Susie White/Clayton Clark
  - e. Alterations Committee – Greg Gould
  - f. Emergency Preparedness – Kathy Parish
  - g. Recycling and Green Committee – Stan Wells
9. ANNOUNCEMENTS
  - a. Organizational Meeting of the 2024-2025 Board to follow adjournment of the Annual Meeting
  - b. The next scheduled Regular Board meeting will be on April 11<sup>th</sup>, 2024, at 1pm in the Clubroom at Creekside.
10. RESIDENTS' FORUM
11. APPOINTMENT OF LUCY LIMON AS CHAIRPERSON PRO TEM FOR THE ORGANIZATIONAL MEETING
12. ADJOURNMENT

### **ORGANIZATIONAL MEETING AGENDA**

1. ROLL CALL
  - Susie White
  - Greg Gould
  - Gayl Westendorf
  - Nancy Herney
  - Kathy Parish
2. APPOINTMENT OF GREG GOULD, AND KATHY PARISH TO THE BOARD FOR A TWO-YEAR TERM VIA ACCLAMATION



## Walnut Creek Mutual Forty

### 3. APPOINTMENT OF THE 2024-2025 BOARD

- a. President
- b. Vice President
- c. Treasurer
- d. Secretary
- e. Director at Large

### 4. APPOINTMENT OF COMMITTEE CHAIRS

- a. Finance Committee
- b. Landscape Committee
- c. Governing Documents Committee
- d. Building Maintenance
- e. Alterations/Architectural Review Committee
- f. Emergency Preparedness Committee
- g. Recycling and Green Committee

### 5. APPOINTMENT OF TOM HAND AS ASSISTANT TREASURER

### 6. APPOINTMENT OF LUCY LIMON AS ASSISTANT SECRETARY

### 7. RESIDENTS' FORUM

### 8. ANNOUNCEMENT

The next scheduled Regular Board meeting will be on April 11<sup>th</sup>, 2024, at 1pm in the Clubroom at Creekside.

### 9. ADJOURNMENT

### 10. EXECUTIVE MEETING

If necessary, for legal issues, contracts, disciplinary hearings, personnel issues, delinquencies, or foreclosures.