

**WALNUT CREEK MUTUTAL FORTY-EIGHT****BOARD OF DIRECTORS REGULAR MEETING**

Wednesday, August 20, 2025, at 2:00 p.m.

MOD – Large Conference Room  
800 Rockview Drive, Walnut Creek, CA 94595

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**AGENDA****Call to Order**

Roll Call: Ford, Mann, Lowe, Andrews, Rolke  
Committee Chairmen: Andrews, Rolke, Boyer, Kirk,

**Mutual Operation Staff Attending**

GRF Staff: Wright, Arterburn, Duenas, Tawaststjerna, Limon

**Approval of Minutes**

- a. Regular Meeting Minutes of July 16, 2025

**New Business**

- a. Appointment of Rick Boyer as Director
- b. Organization: Appointment of Rick Boyer as Treasurer

**Treasurer's Report**

Financial Report

- a. Motion to certify compliance with Civil Code 5500

**CFO Report – Todd Arterburn****Committee Reports**

- a. Landscape Maintenance - Tawaststjerna/ Rolke
- b. Building Maintenance- Duenas/Ford
  - Aantex
  - KR Update
  - Elevator Repair
- c. Solar Committee – Boyer
- d. Social Committee - Kirk

**Old Business**

- a. Elevator Contract
- b. Newsletter

**Members Forum****GRF Reports**

- a. Director's Report - Jeroen Wright

**Announcements:** The next scheduled meeting is the Board of Directors Regular Meeting on Wednesday, September 17, 2025, at 2:00 p.m. in MOD – Large Conference Room.

## WALNUT CREEK MUTUAL FORTY-EIGHT

**Adjournment to Executive Session:** If necessary, for legal issues, contracts, disciplinary hearings, personnel issues, delinquencies, or foreclosures.