



## Walnut Creek Mutual No. Forty-Eight

**REGULAR MEETING MINUTES OF THE BOARD  
WEDNESDAY, JUNE 21<sup>st</sup>, 2023, AT 2:00PM  
MOD – LARGE CONFERENCE ROOM  
800 ROCKVIEW DR – WALNUT CREEK, CA 94595**

### **Call to Order**

President Ford called the meeting to order at 2:02 pm.

### **Roll Call**

#### **Directors:**

Sonya Ford, President  
David Bartlett, Vice President  
Rick Boyer, Secretary  
Tim Andrews, Director at Large.

#### **Directors Absent:**

Ron Schwartz, Treasurer

#### **Committees:**

Sonya Ford, Landscape Maintenance  
Emergency Preparedness  
David Vereeke, EVCS Committee & Solar (*Absent*)  
Tim Andrews, Recycling & Waster Champion  
Alice Lowe, Social

#### **Staff Present:**

Paul Donner, Director of Mutual Operations  
Jeroen Wright, Director of Mutual Operations  
Rick West, Building Maintenance Manager  
Tom Hand, Chief Financial Officer  
John Tawaststjerna, Landscape Manager  
Lucy Limon, Board Services Coordinator

### **Approval of Meeting Minutes**

President Ford if there were any additions or corrections to the following minutes:

- a. Regular Meeting Minutes of May 17<sup>th</sup>, 2023

A motion was made to approve the aforementioned minutes:

**Moved, Seconded, Carried 4-0**

### **Members Forum**

No comments were made.

### **Treasurer's Report: Ron Schwartz**

Sonya Ford gave the following report for Ron Schwartz:



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### MUTUAL 48 APRIL 2023 FINANCIAL REPORT

OPERATING FUND BALANCE: \$175,879

RESERVE FUND BALANCE: \$775,766

Upcoming Expenses:

- Deck repairs identified in FWC report.
- Repairs due to water leaks.

Sonya Ford made a motion, seconded by Tim Andrews to certify compliance with Civil Code 5500.  
**Moved, seconded, Carried 4-0**

#### **Landscape Report: Sonya Ford & John Tawastajerna**

Sonya Ford reported that there will be 3 MOD days in summer, July 5<sup>th</sup> -7<sup>th</sup>.

#### **Building Maintenance Report: Rick West**

Sonya Ford gave updates to current projects.

#### **Solar Committee**

No report was given.

#### **EVCS – Electric Vehicle Charge Station Committee**

No report was given.

#### **Emergency Preparedness Committee**

No report was given.

#### **Recycling and Waste Champion**

No report was given.

#### **Social Report**

Alice Lowe reported on creating a social area in E19.

#### **Old Business:**

##### **a. Adoption of Policies: 3, 22, 23, 29 and 30**

Dave Bartlett made a motion, seconded by Rick Boyer to adopt Policies 3, 22, 23, 29 and 30.  
**Moved, Seconded, Carried 4-0**

##### **b. Discussion of Policies: 6, 10, and 26**

The Board discussed Policies 6, 10, and 26.



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### **New Business**

No New Business.

### **Next Board Meeting**

The next scheduled meeting will be held on Wednesday, July 19<sup>th</sup>, 2023, at 2:00PM, in the MOD Large Conference Room.

### **Adjournment**

President Ford adjourned the regular meeting at 3:42 p.m.

### **Executive Session Summary**

The Board met in executive session from 3:45 pm to 4:15pm to discuss member matters.

### **Secretary's Certificate**

I hereby certify that the foregoing is a true and correct copy of the minutes of the Board of Director's meeting.

Lucy Limon

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**Assistant Secretary  
Mutual 48**