



# ROSSMOOR WALNUT CREEK

## Walnut Creek Mutual Forty-Eight

ORGANIZATIONAL MEETING MINUTES OF THE BOARD  
WEDNESDAY, APRIL 19<sup>th</sup>, 2023, AT 2:00 P.M.  
FAIRWAY ROOM AT CREEKSIDE  
1010 STANLEY DOLLAR DR,  
WALNUT CRREK, CA 94595

### Call to Order

Lucy Limon called the meeting to order at 2:53 p.m.

### Roll Call

**Directors Present:** Sonya Ford  
Richard Pancoast  
Ron Schwartz  
Rick Boyer

**Directors Absent:** David Bartlett

**Also Present:** Paul Donner, Mutual Operations Director; Rick West, Building Maintenance Manager; Lucy Limon and Victoria Thomas, Board Services Coordinator.

### Election of Officers

A separate motion was made to appoint board members to the following officer positions for a term of one-year:

President ..... Sonya Ford  
Vice President ..... Richard Pancoast  
Secretary ..... Rick Boyer  
Treasurer ..... Ron Schwartz  
Director ..... David Bartlett

**Moved, Seconded, Carried 4-0**

### Appointment of Assistant Treasurer

A motion was made to appoint the new CFO as the Assistant Treasurer of Walnut Creek Mutual No. Forty-Eight when hired.

**Moved, Seconded, Carried 4-0**

### Appointment of Assistant Secretary

A motion was made to appoint Lucy Limon as the Assistant Secretary of Walnut Creek Mutual No. Forty-Eight.

**Moved, Seconded, Carried 4-0**

### Appointment of Committees



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A separate motion was made to appoint the following standing committee chairpersons and committee members for a term of one-year:

Landscape .....	Sonya Ford
Building Maintenance/Alteration .....	Richard Pancoast
Solar .....	Rick Boyer
Social .....	Alice Lowe
Emergency Prep.....	John Mosher
Vehicle Charging Station.....	David Vereeke
Recycling and Waste .....	Tim Andrews

**Moved, Seconded, Carried 4-0**

### Approval of Minutes

- a. Regular Meeting Minutes of March 15<sup>th</sup>, 2023

A motion was made to approve the aforementioned minutes.

**Moved, Seconded, Carried 4-0**

### Old Business

- a. **Solar Policies:** A motion was made to approve the proposed Solar Policy (policy 23) as presented and to be mailed to residents for the required 28-day comment period.

**Moved, Seconded, Carried 4-0**

### New Business

- a. **Backup Power Policy:** A motion was made to approve the proposed Backup Power Policies (policy 29 and policy 30) as presented and to be mailed to residents for the required 28-day comment period.
- b. **Moved, Seconded, Carried 4-0**
- c. **Review of Updated Policies:** Tabled until the May meeting.

### Adjournment

President Ford adjourned meeting at 2:53 p.m.

### Secretary's Certificate

I hereby certify that the foregoing is a true and correct copy of the minutes of the Board of Director's meeting.

Lucy Limon

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**Assistant Secretary**