



Walnut Creek Mutual No. Forty-Eight

**SPECIAL MEETING MINUTES OF THE BOARD
TUESDAY, SEPTEMBER 3, 2024, AT 11:30 A.M.
MOD – LARGE CONFERENCE ROOM
800 ROCKVIEW DR – WALNUT CREEK, CA 94595**

MINUTES

Call to Order

President Ford called the meeting to order at 11:30 a.m.

Roll Call

Directors:

Sonya Ford, President
David Bartlett, Vice President (absent)
Vacant, Treasurer
Tim Andrews, Secretary
Judy Rolke, Director at Large

Committees:

Rolke/Bartlett, Landscape Maintenance (*Bartlett was absent*)
David Vereeke, EVCS Committee (Absent)
Rick Boyer, Solar
Tim Andrews, Recycling & Waster Champion
Alice Lowe, Social (Absent)

Staff Present:

Jeroen Wright, Director of Mutual Operations
Rick West, Sr. Building Maintenance Manager
Charice Jimenez, Interim Board Services Coordinator

New Business

Tim Andrews made a motion, seconded by Sonya Ford, to approve the bid for SB326 railing repair at 3318 Ptarmigan in an amount not to exceed \$32,000.00.

Moved, Seconded, Carried 3-0

Members Forum

Rick Boyer presented the final draft of the newsletter to the Board and a draft cover letter for the membership.

Old Business

Tim Andrews made a motion, seconded by Judy Rolke, to approve the draft cover letter as presented be distributed to the members.

Moved, Seconded, Carried 3-0

Sony Ford made a motion, seconded by Judy Rolke to approve distribution of the September 3, 2024 newsletter.

Moved, Seconded, Carried 3-0



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Announcements

The next scheduled meeting will be held on Wednesday, September 18, 2024, at 2:00 p.m., in the Large Conference Room at MOD.

Adjournment

President Ford adjourned the regular meeting at 11:40 a.m.

Secretary's Certificate

I hereby certify that the foregoing is a true and correct copy of the minutes of the Board of Director's meeting.

Charice Jimenez

**Assistant Secretary
Mutual 48**