

WALNUT CREEK MUTUAL NO. EIGHT

INTERIM MEETING MINUTES OF THE BOARD
TUESDAY, APRIL 6, 2017 AT 1:00 P.M.
GATEWAY BOARD ROOM
1001 GOLDEN RAIN RD., WALNUT CREEK, CA 94595

Call to Order

President Ware called the Interim Meeting of the Board of Directors to order at 1:02 p.m. on Tuesday, April 6, 2017.

Roll Call

Directors Present: Cindy Ware, President
Craig Miller, Vice President
Bob Eisner, Secretary
Luther Avery, Treasurer
Joanne Bosley, Director

Mutual Operations staff:

Rick West, Building Maintenance Manager
Will Kim, Board Services Coordinator

President's Report: Cindy Ware

President Ware asked staff, volunteers, and additional mutual members to introduce themselves. President Ware welcomed the Board Directors, staff, and other Mutual members and thanked everyone for their services and attendance.

Finance Committee Report: David Bosley

Finance Committee Chairman Bosley provided an information report on the financial line items that are showing a major surplus or deficit and a cost breakdown of upcoming expenses. For the months of January and February 2017, the fund balance in the operating account increased by approximately \$9,000 and the reserve fund balance went up about \$2,000.

Landscape Committee Report: Cindy Ware

Gachina Landscape Management Company is providing sustainable landscaping services and will be using silent blowers.

Emergency Preparedness Committee Report: Maureen Robinson

The committee has designated building coordinators in the event of an emergency and is continuing to establish connections throughout the Community.

Membership Committee Report: Linda Jorgenson

The committee has received directory information from approximately seventy (70) homes. Please use directory information request forms provided by the committee.

Social Committee Report: Sally Kennedy

The Annual Meeting of the Members will be held on Tuesday, May 2nd at 9:30 a.m. in the Fairway Room A/B, Creekside Complex. The Mutual's "Snack and Chats" will be held on: June 1st, July 6th, September 7th, and October 5th. The "Small Bits Social" will be held on

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August 11th at the Dollar Clubhouse.

Building Committee Report: Luther Avery

Director Avery provided an information report on the Mutual's general maintenance concerns and the insulation/restoration work being completed at building 1232 and 1231.

Approve Contract for Re-roofing Buildings 1224, 1284, & 1300

Tabled, pending proposals for Board review and discussion. Building Maintenance Manager West is experiencing difficulty in obtaining the required 3 proposals.

Resignation of Board Member

The resignation of Director Joanne Bosley was announced to the membership. Ms. Bosley was thanked for her dedication and service to the Mutual.

Appointment of New Board Member

A motion was made to appoint David Bosley to the Board of Directors with a term of office that expires in 2019.

Moved, Seconded, Carried 4-0

Appointment of Building Maintenance Coordinator

A motion was made to appoint Director Luther Avery as Building Maintenance Coordinator.

Moved, Seconded, Carried 5-0

Appointment of Legal Coordinator

A motion was made to appoint Director Bob Eisner as Legal Coordinator.

Moved, Seconded, Carried 5-0

Members' Forum

Residents were afforded the opportunity to express their general concerns and make comments.

Next Board Meeting

The Annual Meeting will be held on Tuesday, May 2, 2017 at 9:30 a.m., in the Fairway Room A/B, Creekside Complex.

Adjournment

There being no further business, the Regular Meeting of the Board was adjourned at 2:00 p.m.

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Secretary's Certificate

I hereby certify that the foregoing is a true and correct copy of the approved minutes of the Board of Director's meeting.

A handwritten signature in blue ink, appearing to be 'W. K.', is written above a horizontal line.

Assistant Secretary
Walnut Creek Mutual No. Eight