

**A G E N D A**  
**Fourth Walnut Creek Mutual**  
**Monday, May 20, 2019 at 1:30 p.m.**  
**Board Room, Gateway Clubhouse**

- 1. Call to Order - Vicki Swisher**
- 2. Roll Call - Anne Paone**  
Directors - Swisher, Brown, Perrich, Schwartz, Harren
- 3. Consent Calendar - Vicki Swisher**  
Minutes:       April 15, 2019: Regular Board Meeting  
                  April 10, 2019: Executive Session  
                  April 15, 2019: Executive Session  
                  May 7, 2019: Executive Session
- 4. Residents' Forum - Vicki Swisher** (*Please use resident forum forms*)  
(Please note time limit of 3 minutes per resident.)
- 5. Management Report - Paul Donner**
- 6. President's Report - Vicki Swisher**
- 7. Task Force on Technology and Preventative Maintenance Report - Vicki Swisher**  
Chair
- 8. Task Force on Parking Solutions**
  - Progress Report - None; Board requesting volunteer Chairperson
- 9. Committee Reports**
  - Landscape and Grounds - Eva Angvert Harren, Chair  
Rebecca Pollon, Landscape Manager MOD
    - Information Items and Work in progress
    - Contracts Review and Approval: Action Items
  - Building Maintenance -Rick West, Building Manager MOD
    - Action Items
    - Information Items
  - Architectural Control Committee - Vicki Swisher, Chair
    - Alterations Updates
    - Compliance Updates
  - Emergency Preparedness - Steve Adza, Chair; Sheila Gorsuch, Vice Chair  
  
CERT Updates, HAM Training Updates

## **10. Committee Reports, Cont'd**

Communications Committee - Board requesting volunteer Chairperson

- A. Newsletter Editor - Board requesting volunteer
- B. Website Report - Carl Brown

Policy Committee - Board requesting volunteer Chairperson

- A. Status Updates

## **11. Officers' Reports**

- President - Vicki Swisher
- Vice President - Linda Brown
- Treasurer - Carolee Perrich
  - a. Monthly Update, Financial Status
  - b. Civil Code 5500 motion
- Secretary - Sheldon Schwartz

## **12. Unfinished Business**

### **13. New Business**

- A. Appoint Inspector of Elections
- B. Process for Establishing Mutual 4 Committees
- C. Recognition of 50<sup>th</sup> Year of Construction of Mutual 4 Manors
- D. Format for Mutual 4 Annual Meeting

**14. Next meeting:** Monday, June 17, 2019 at 1:30 p.m., Board Room

### **15. Motion to Adjourn**

**16. Executive Session** (after 5 minute recess) Member Issues, Legal Matters, Contracts

