

MINUTES

**Fourth Walnut Creek Mutual
BOARD MEETING
Bunker Room, Creekside
June 16, 2016, 12:20 PM**

- 1. Roll Call:** Present were: Cardinal, Seltzer, Leinbach, Partovi. Absent: Kelzer.
- 2. Residents Forum:** None
- 3. Policy Issues**
 - Drafts of Policy 7, Landscaping, and of Appendix C, Landscape Procedures, were reviewed and some changes were suggested.
 - The Maintenance Policy pertaining to the Exclusive Use Common Area was discussed.
- 4. Old Business:** None
- 5. Next Steps**

Director Partovi will prepare updated drafts of Policy 7 and Appendix C and Appendix A for discussion at the next meeting. Director Leinbach will contact legal counsel for clarification on updating the Maintenance Policies.

Having no further business, the meeting adjourned at 2:15 PM.

/s/ Nancy Partovi, Secretary
Fourth Walnut Creek Mutual