

MINUTES

**Fourth Walnut Creek Mutual
Special Meeting
Garden Room, Dollar Clubhouse
July 21, 2016, 3:05 PM**

- 1. Roll Call:** Present were: Cardinal, Seltzer, Leinbach, Partovi, and resident Steve Adza. Absent: Kelzer
- 2. Residents Forum:** Mr. Adza inquired about the removal of grass by building 1940. Ms. Seltzer replied that it would be replaced with shrubs and mulch or wood chips.
- 3. Policy Issues**
 - Updated Drafts of Policy 7, Landscaping, and of Appendix C, Landscape Procedures, were reviewed and further revisions were made.
 - The Maintenance Policy pertaining to the Exclusive Use Common Area and Appendix A were discussed. Appendix A was further revised.
- 4. Old Business:**

A listing of manors with encroachments was discussed. A request for documents from a resident of Tice Creek was discussed. The Policy on Electric Cars and how to respond to inquiries was discussed briefly.
- 5. Next Steps**

Owners with issues discussed under Old Business will be contacted. Ms. Partovi will prepare clean copies of the draft policies discussed to date.

Having no further business, the meeting adjourned at 5:10 PM.

/s/ _____
Nancy Partovi, Secretary
Fourth Walnut Creek Mutual