

MINUTES
FOURTH WALNUT CREEK MUTUAL
ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY, AUGUST 13, 2014 AT 10:00 A.M.
IVY ROOM – DOLLAR CLUBHOUSE

An organizational meeting of the Board of Directors of FOURTH WALNUT CREEK MUTUAL was convened on Wednesday, August 13, 2014 at 10:00 a.m. in the Ivy Room in the Dollar Clubhouse, 1015 Stanley Dollar Drive, Walnut Creek.

ROLL CALL: PRESENT: Don Cardinal
Pauline Kelzer
Sheila Peverill
Janet Schreiber
Sara Seltzer

Staff was represented by Paul Donner, Director of Mutual Operations.

The purpose of the meeting was to elect the Officers of the Corporation for the ensuing year. Paul Donner, Director of Mutual Operations was appointed by acclamation of the Board to serve as Chair Pro Tem to conduct the election of Officers.

Mr. Donner asked for nominations for the office of President of Fourth Mutual. Mr. Cardinal nominated Ms. Kelzer, the nomination was seconded and Ms. Kelzer accepted the nomination. By a show of hands, Ms. Kelzer was elected President without dissent.

Mr. Donner asked for nominations for the office of Vice President of Fourth Mutual. Ms. Kelzer nominated Ms. Peverill, the nomination was seconded and Ms. Peverill accepted the nomination. There were no further nominations. By a show of hands, Ms. Peverill was elected Vice President without dissent.

Mr. Donner asked for nominations for the office of Treasurer of Fourth Mutual. Ms. Seltzer nominated Mr. Cardinal, the nomination was seconded and Mr. Cardinal accepted the nomination. There were no further nominations. By a show of hands, Mr. Cardinal was elected Treasurer by a majority, with Ms. Schreiber dissenting.

Mr. Donner asked for nominations for the office of Secretary of Fourth Mutual. Ms. Schreiber nominated Ms. Seltzer, the nomination was seconded and Ms. Seltzer accepted the nomination. There were no further nominations. By a show of hands, Ms. Seltzer was elected Secretary without dissent.

The Board then appointed CFO Rick Chakoff as Assistant Treasurer and Administrative Secretary Anne Paone, as Assistant Secretary to assist the Fourth Mutual Treasurer and Secretary as needed.

Don Cardinal was appointed as the Chair of the Building Maintenance Committee.
Sara Seltzer was appointed as the Chair of the Landscape Committee.
Pauline Kelzer and Don Cardinal were appointed as Co-Chairs of the Alterations and Architectural Committee.
Sheila Peverill was appointed as Chair of the Emergency Preparedness Committee.
The Communications Committee chair position is currently vacant.

Having no further business, the Organizational Meeting adjourned at 10:30 a.m.

/s/ _____
Anne Paone, Assistant Secretary
Fourth Walnut Creek Mutual