

FIFTH WALNUT CREEK MUTUAL

BOARD OF DIRECTORS REGULAR MEETING

Friday, July 21, 2023 at 11:00 a.m.

**Gateway Clubhouse – Board Room
1001 Golden Rain Road, Walnut Creek, CA 94595**

AGENDA

1. Call to Order

2. Roll Call of Directors

Sandra Lew – President
Joy Todd – Vice President
Mary Fielder – Treasurer
Marlene Farrell – Secretary
Nancy Valencia – Director-at-Large

MOD Staff

Jeroen Wright – Director of Mutual Operations
Tom Hand – Chief Financial Officer
Rick West – Building Maintenance Manager
John Tawaststjerna – Landscape Manager
Victoria Thomas – Board Services Coordinator

3. Members' Forum – *Joy Todd*

4. Approval of Minutes

- a. Board of Directors Annual Member Meeting Minutes – June 16, 2023
- b. Board of Directors Organizational Meeting Minutes – June 16, 2023

5. President's Report – *Joy Todd*

6. Vice-President's Report – *Joy Todd*

7. Secretary's Report – *Marlene Farrell*

8. Treasurer's Report – *Mary Fielder*

Motion to certify compliance with Civil Code §5500

9. Committee Reports

- a. Landscape Committee – *Joy Todd*
- b. Building Maintenance – *Rick West*
- c. Budget and Finance – *Mary Fielder*
- d. Alterations Committee – *Marlene Farrell*

10. Old Business

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11. New Business

- a. Repairs within the manor are the members responsibility
- b. Scaffolding Report Project Delayed_____

12. Announcements: Next scheduled meeting will be held on Friday, September 15, 2023, at 11:00a.m. in the Board Room at the Gateway Clubhouse. This will be the Board of Directors Regular Meeting.

13. Adjournment to Executive Session: If necessary for legal issues, contracts, disciplinary hearings, personnel issues, delinquencies, or foreclosures.