

FIFTH WALNUT CREEK MUTUAL**ANNUAL MEMBERS MEETING**

Friday, June 13, 2025 at 10:00 a.m.

Meeting In Person and Virtually

**Gateway Clubhouse – Board Room
1001 Golden Rain Road, Walnut Creek, CA 94595**

Join Meeting Virtually

To view the meeting on your computer, iPad, or smart phone, residents should log-in to <https://rossmoor.zoom.us/j/89338416602> or use the meeting ID: 893 3841 6602. You will see a few prompts to click on such as allowing “the page to open zoom.us,” “join with video,” and “join with computer audio.” Be sure to have your computer speakers turned on.

If residents just want to hear the deliberations, they can dial (305) 224-1968 on any phone, and they will be prompted to enter the meeting ID: 893 3841 6602.

For technical support to join a meeting, contact (925) 988-7627 or Support@rossmoor.com.

AGENDA**1. Certification of Notice of Meeting – Victoria Thomas****2. Announce Election Results****3. Members’ Forum**

All members are invited to address the Board with questions, comments, and suggestions. The Board does not directly answer questions posed by speakers during the Members’ Forum but does hear the viewpoints and ideas presented and considers them as they act during the meeting. Comments will be limited to three minutes per person.

4. Mutual Operations Director’s Report – Jeroen Wright**5. Chief Financial Officer’s Report – Todd Arterburn****6. Landscape Manager’s Report – John Tawaststjerna****7. Building Maintenance Manager’s Report – Luis Duenas****7. Report of Officers & Committees**

- a. President’s Report
- b. Vice President’s Report
- c. Treasurer’s Report
- d. Secretary’s Report
- e. Landscape Committee

FIFTH WALNUT CREEK MUTUAL

- f. Building Maintenance Committee
 - g. Budget and Finance Committee
 - h. Alterations Committee
8. **Announcements** – Board of Directors Organizational Meeting to follow adjournment of the Annual Members Meeting.
9. **Adjournment**

FIFTH WALNUT CREEK MUTUAL**BOARD OF DIRECTORS ORGANIZATIONAL MEETING**

Friday, June 13, 2025 at 10:00 a.m.

Meeting In Person and Virtually

Gateway Clubhouse – Board Room

1001 Golden Rain Road, Walnut Creek, CA 94595

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AGENDA**1. Call to Order****2. Roll Call of Directors**

Sandra Lew – President
Joy Todd – Vice President
Mary Fielder – Treasurer
Marlene Farrell – Secretary
Nancy Valencia – Director-at-Large

Mutual Operations Staff

Jeroen Wright – Director of Mutual Operations
Todd Arterburn – Chief Financial Officer
John Tawaststjerna – Landscape Manager
Luis Duenas – Building Maintenance Manager
Victoria Thomas – Board Services Coordinator

3. Members’ Forum

All members are invited to address the Board with questions, comments, and suggestions. The Board does not directly answer questions posed by speakers during the Members’ Forum but does hear the viewpoints and ideas presented and considers them as they act during the meeting. Comments will be limited to three minutes per person.

4. Consent Calendar

- a. Board of Directors Regular Meeting Minutes – May 16, 2025

Recommendation: The Board of Directors approve the Minutes in the Consent Calendar.



FIFTH WALNUT CREEK MUTUAL

5. Selection of Officer Positions

- a. President
- b. Vice President
- c. Secretary
- d. Treasurer
- e. Director-at-Large

6. Appointment of Assistant Treasurer

- a. Todd Arterburn

7. Appointment of Assistant Secretary

- a. Victoria Thomas

8. Appointment of Committee Chairs

- a. Landscape Committee
- b. Building Maintenance Committee
- c. Budget and Finance Committee
- d. Alterations Committee

9. Old Business

10. New Business

11. Announcements – The next scheduled meeting is the Board of Directors Regular Meeting on July 18, 2025 at 11:00 a.m. at the Gateway Clubhouse in the Board Room.

12. Adjournment to Executive Session – If necessary, for legal issues, contracts, member discipline, personnel issues, delinquencies, or foreclosures.