

FIFTH WALNUT CREEK MUTUAL

ANNUAL MEMBERS MEETING

Friday, June 21, 2024 at 10:00 a.m.

Meeting In Person and Virtually

**Gateway Clubhouse – Board Room
1001 Golden Rain Road, Walnut Creek, CA 94595**

Join Meeting Virtually

To view the meeting on your computer, iPad, or smart phone, residents should log-in to <https://rossmoor.zoom.us/j/88496855240> or use the meeting ID: 884 9685 5240. You will see a few prompts to click on such as allowing “the page to open zoom.us,” “join with video,” and “join with computer audio.” Be sure to have your computer speakers turned on.

If residents just want to hear the deliberations, they can dial (669) 444-9171 on any phone, and they will be prompted to enter the meeting ID: 884 9685 5240.

For technical support to join a meeting, contact (925) 988-7627 or Support@rossmoor.com.

AGENDA

1. **Certification of Notice of Meeting** – *Victoria Thomas*
2. **Announce Election Results**
3. **Residents’ Forum**
All residents are invited to address the Board with questions, comments, and suggestions. The Board does not directly answer questions posed by speakers during the Residents’ Forum but does hear the viewpoints and ideas presented and considers them as they act during the meeting. Comments will be limited to three minutes per person.
4. **Mutual Operations Report** – *Jeroen Wright*
5. **Landscape Manager’s Report** – *John Tawaststjerna*
6. **Building Maintenance Manager’s Report** – *Rick West*
7. **Report of Officers & Committees**
 - a. President’s Report
 - b. Treasurer’s Report
 - c. Secretary’s Report
 - d. Landscape Committee
 - e. Building Maintenance Committee
 - f. Budget and Finance Committee
 - g. Alterations Committee

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8. **Announcements** – Board of Directors Organizational Meeting to follow adjournment of the Annual Members Meeting.

9. **Adjournment**

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BOARD OF DIRECTORS ORGANIZATIONAL MEETING

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AGENDA

1. Call to Order

2. Roll Call of Directors

Sandra Lew – President
Joy Todd – Vice President
Mary Fielder – Treasurer
Marlene Farrell – Secretary
Nancy Valencia – Director-at-Large

Mutual Operations Staff

Jeroen Wright – Director of Mutual Operations
Todd Arterburn – Chief Financial Officer
Rick West – Sr. Building Maintenance Manager
John Tawaststjerna – Landscape Manager
Victoria Thomas – Board Services Coordinator

3. Members’ Forum

All members are invited to address the Board with questions, comments, and suggestions. The Board does not directly answer questions posed by speakers during the Members’ Forum but does hear the viewpoints and ideas presented and considers them as they act during the meeting. Comments will be limited to three minutes per person.

4. Consent Calendar

- a. Board of Directors Regular Meeting Minutes – May 17, 2024

Recommendation: The Board of Directors approve the Minutes in the Consent Calendar.

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5. Selection of Officer Positions

- a. President
- b. Vice President
- c. Secretary
- d. Treasurer
- e. Director at Large

6. Appointment of Assistant Treasurer

- a. Todd Arterburn

7. Appointment of Assistant Secretary

- a. Victoria Thomas

8. Appointment of Committee Chairs

- a. Landscape Committee
- b. Building Maintenance Committee
- c. Budget and Finance Committee
- d. Alterations Committee

9. Old Business

10. New Business

11. Announcements – The next scheduled meeting is the Board of Directors Regular Meeting on July 19, 2024 at 11:00 a.m. at the Gateway Clubhouse in the Board Room.

12. Adjournment to Executive Session – If necessary, for legal issues, contracts, member discipline, personnel issues, delinquencies, or foreclosures.