

**FIFTH WALNUT CREEK MUTUAL**

ANNUAL MEETING MINUTES OF THE MEMBERSHIP  
FRIDAY, JUNE 18, 2021 AT 11:00 AM  
ZOOM MEETING

**Call to Order**

The membership meeting was called to order at 11:00 a.m.

**Roll Call**

**Directors Present:** Ted Todd  
Sandra Lew  
Mary Fielder  
Marlene Farrell

**Also Present:** Christine Conti, Board Services Coordinator; Kelly Maki, Board Services Coordinator; Paul Donner, Mutual Operations Director; and Rick West, Building Maintenance Manager

**Election of Directors by Acclamation**

There were two (2) open board positions and two (2) candidates. Therefore, in accordance with Article 5.4 & 6.3 of the Mutual's Bylaws, the following candidates were appointed to the board of directors by acclamation for a term of two (2) years:

Ted Todd  
Mary Fielder

There is one vacant seat on the Board and any eligible owner wishing to serve on the Board should contact Christine Conti in the Mutual's Board office at 925-988-7718 or [cconti@rossmoor.com](mailto:cconti@rossmoor.com).

**Approval of Minutes**

President Todd asked if there were any additions or corrections to following set of minutes:

Annual Meeting..... September 18, 2020

The minutes to the Annual Meeting of September 18, 2020 were approved as presented with a motion.

**Moved, seconded, Carried 4-0**

**Members' Forum**

Members were afforded the opportunity to express their concerns, make comments, and have questions answered by the Board and M.O.D. staff representatives.

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## **Committee Reports**

A report was presented by the following committees:

- a) **Landscape Committee – Sandra Lew – no report**
- b) **Building Maintenance Committee – Mr. West submitted his report to the Board.**
- c) **Reserve Study/Helsing Report – Mary Fielder – no report**
- d) **Budget & Finance Committee – Mary Fielder**  
Mary reported there is \$29,634 in the operating fund and \$156,675 in the reserve fund.  
Tess Haskett reported the elevator phone bill was \$620.
- e) **Alterations Committee – Marlene Farrell**  
Marlene reported the Board will discuss replacing spark arrestors on the agenda for July.

## **Announcements**

All meetings after this will be in-person. The rooms have already been booked. This is Kelly Maki's last meeting.

The Organizational Meeting will directly follow adjournment.

## **Adjournment**

The meeting adjourned at 11:20 a.m.

## **Secretary's Certificate**

I hereby certify that the foregoing is a true and correct copy of the minutes of the Board of Director's meeting.

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**Assistant Secretary**