

FIFTH WALNUT CREEK MUTUAL  
ANNUAL MEETING OF THE MEMBERSHIP  
FRIDAY, JUNE 16, 2023 AT 11:00 AM  
BOARD ROOM - GATEWAY  
1001 GOLDEN RAIN ROAD, WALNUT CREEK, CA 94595

MINUTES

**Call to Order**

The membership meeting was called to order at 11:00 a.m.

**Roll Call**

**Directors Present:** Sandra Lew  
Mary Fielder  
Marlene Farrell  
Joy Todd  
Nancy Valencia

**Staff Present:**

Lucy Limon, Board Services Coordinator  
Tom Hand, Chief Financial Officer  
John Tawaststjerna, Landscape Manager

**Certification of Meeting**

Assistant Secretary Lucy Limon certified that A Call for Candidates was published in the Rossmoor News February 1, 2023, February 8, 2023, and February 15, 2023 editions. The Mutuals' Board Office did not receive three (3) Board nominations from the membership for the three (3) open seats on the Board of Directors.

A secret ballot was mailed to all 18 members on May 2, 2023. The ballots were tabulated at an open meeting on June 15, 2023 at 11:00 a.m. at the Gateway Clubhouse in the Board Room.

In accordance with Corporations Code § 7511(b), a notice of the Annual Meeting was mailed to the membership on May 25, 2023.

**Election Results (3-Year Term)**

A secret ballot in the matter of a Director Election was mailed on May 2, 2023, for a vote of the membership. Ballots were opened during an Open Ballot Count Meeting on Thursday, June 15, 2023 at 11:00 a.m. at the Gateway Clubhouse in the Board Room.

**The following is a report prepared by the Inspector of Elections:**

The Inspector of Elections was Nancy Cook.

**TOTAL BALLOTS RECEIVED: 11**

**TOTAL INVALID BALLOTS: 0**

**TOTAL VALID BALLOTS: 11**

**Each Candidate Received the Following Number of Votes:**

**MARY FIELDER: 11**

**JOY TODD: 11**

**NANCY VALENCIA: 11**

**MARY FIELDER, JOY TODD, AND NANCY VALENCIA WERE ELECTED TO THE BOARD.**

**Reports of Officers and Committees**

- a. Treasurer’s Report – Mary Fielder reported that there has been no new financial report since March of this year.
- b. Vice President’s Report – Joy Todd reported that on the grant that GRF received and mentioned that John Tawaststjerna has been delegated to work on this.
- c. Secretary's Report – Marlene Farrell  
No report was given.
- d. Landscape Committee Report – Joy Todd reported on what are the requirements to apply for a Diablo Fire Safety Fire Council grant. Joy will be meeting with John Tawaststjerna on this matter.
- e. Building Maintenance Report - - Rick West
- f. No report was given.
- g. Alteration Committee Report – Marlene Farrell reminded residents to please obtain a Rossmoor permit for any alterations that are being done to units.
- h. Budget and Finance Committee Report – Mary Fielder  
No report was given.

**President’s Report**

Sandra Lew reported on the fire in SWCM and how Fifth Walnut Creek Mutual will be affected since they are members of the GRF Shared Deductible Agreement.

**Manager’s Report**

Paul Donner mentioned that his replacement, Jeroen Wright, has started his employment with GRF. Paul’s last day will be on July 21<sup>st</sup>. Jeroen and John T. will be working together on making Rossmoor a fire safe community.

**Members’ Forum**

Members were afforded the opportunity to express their concerns, make comments, and have questions answered by the Board and M.O.D. staff representatives. Comments included electric vehicle charging stations.

**Announcements**

The Organizational Meeting will directly follow adjournment.

**Adjournment**

The meeting adjourned at 11:24 a.m.

**Secretary's Certificate**

I hereby certify that the foregoing is a true and correct copy of the minutes of the Board of Director's meeting.

*Lucy Limon*

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Board Services Coordinator