



ANNUAL MEMBER MEETING OF FIFTH WALNUT CREEK MUTUAL

Friday, June 16, 2023 at 11:00 a.m.

**Gateway Clubhouse – Board Room
1001 Golden Rain Road
Walnut Creek, CA 94595**

Date: June 2, 2023
To: All Residents of Fifth Walnut Creek Mutual
Subject: Notice of Annual Meeting

All residents are invited and encouraged to attend the Annual Meeting.

ANNUAL MEETING AGENDA

1. Call to Order

2. Roll Call of Directors

Sandra Lew – President
Joy Todd – Vice President
Mary Fielder – Treasurer
Marlene Farrell – Secretary
Nancy Valencia – Director-at-Large

3. MOD Staff

Paul Donner - Director of Mutual Operations
Rick West – Building Maintenance Manager
Tom Hand – Chief Financial Officer
John Tawaststjerna – Landscape Manager
Lucy Limon – Board Services Coordinator

4. Certification of Notice of Meeting

Assistant Secretary Victoria Thomas certified that A Call for Candidates was published in the Rossmoor News February 1, 2023, February 8, 2023, and February 15, 2023 editions. The Mutuals' Board Office did not receive any Board nominations from the membership. A secret ballot was mailed to all 18 members on May 2, 2023. The ballots will be tabulated at an open meeting on June 15, 2023 at 11:00 a.m. at the Gateway Clubhouse in the Board Room.

In accordance with Corporations Code § 7511(b), a notice of the Annual Meeting was mailed to the membership on May 25, 2023.

5. Election Results (2 Year Term)

- a. Mary Fielder
- b. Joy Todd
- c. Nancy Valencia



6. Reports of Officers and Committees

- a. Treasurer Report – Mary Fielder
- b. Vice President Report – Joy Todd
- c. Secretary’s Report – Marlene Farrell
- d. Landscape Committee Report – Joy Todd
- e. Building Maintenance Report – Rick West
- f. Alterations Committee Report – Marlene Farrell
- g. Budget and Finance Committee Report – Mary Fielder

7. President’s Report

8. Manager’s Report

9. Residents’ Forum

10. Announcements

- a. Organizational Meeting of the Board to follow immediately after adjournment.

11. Adjournment to Organizational Meeting



ORGANIZATIONAL BOARD OF DIRECTORS MEETING

Friday, June 16, 2023 at 12:00 p.m.

**Gateway Clubhouse – Board Room
1001 Golden Rain Road
Walnut Creek, CA 94595**

AGENDA

1. **Call to Order**
2. **Selection of Officer Positions**
 - President
 - Vice President
 - Secretary
 - Treasurer
 - Director-at-Large
3. **Appointment of Assistant Treasurer**
 - Tom Hand
4. **Appointment of Assistant Secretary**
 - Victoria Thomas
5. **Appointment of Committee Chairs and Members**
 - Landscape Committee
 - Building Maintenance Committee
 - Alterations Committee
 - Budget and Finance Committee
6. **Approval of Minutes**
 - Regular Meeting Minutes – May 19, 2023
7. **Announcement**
 - The next scheduled meeting will be the Board of Directors Regular Meeting held on Friday, July 21, 2023 at 11:00 a.m. at the Gateway Clubhouse in the Board Room.
8. **Adjournment**