

FIFTH WALNUT CREEK MUTUAL

BOARD OF DIRECTORS REGULAR MEETING

Friday, January 19, 2024 at 11:00 a.m.

**Gateway Clubhouse – Board Room
1001 Golden Rain Road, Walnut Creek, CA 94595**

AGENDA

1. Call to Order

2. Roll Call of Directors

Sandra Lew – President
Joy Todd – Vice President
Mary Fielder – Treasurer
Marlene Farrell – Secretary
Nancy Valencia – Director-at-Large

MOD Staff

Jeroen Wright – Director of Mutual Operations
Rick West – Building Maintenance Manager
John Tawaststjerna – Landscape Manager
Victoria Thomas – Board Services Coordinator

3. Members' Forum – *Sandra Lew*

All members are invited to address the Board with questions, comments, and suggestions. The Board does not directly answer questions posed by speakers during the Members' Forum but does hear the viewpoints and ideas presented and considers them as they act during the meeting. Comments will be limited to three minutes per person.

4. Approval of Minutes

- a. Board of Directors Regular Meeting Minutes – September 15, 2023
- b. Board of Directors Special Meeting Minutes – October 12, 2023
- c. Board of Directors Regular Meeting Minutes – November 17, 2023

5. President's Report – *Sandra Lew*

6. Vice-President's Report – *Joy Todd*

7. Secretary's Report – *Marlene Farrell*

**8. Treasurer's Report – *Mary Fielder*
Motion to certify compliance with Civil Code §5500.**

9. Committee Reports

- a. Landscape Committee – *Joy Todd*
- b. Building Maintenance – *Rick West*

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- c. Budget and Finance – *Mary Fielder*
- d. Alterations Committee – *Marlene Farrell*

10. Old Business

11. New Business

- a. 2024 Insurance Shared Deductible Agreement
 - b. Authority to approve invoices over \$10,000 per Civil Code 5502
 - c. Gutter Cleaning Estimate
 - d. Five Star Estimate to remove rodents
 - e. Ridwell Plastic Bag Recycling
 - f. Happy New Year from Walnut Creek Mutual 5 Board
12. **Announcements** – The next scheduled meeting is the Board of Directors Regular Meeting which will be held on Friday, March 15, 2024, at 11:00a.m. in the Board Room at the Gateway Clubhouse.
13. **Adjournment to Executive Session** – If necessary for legal issues, contracts, disciplinary hearings, personnel issues, delinquencies, or foreclosures.