

**FIFTH WALNUT CREEK MUTUAL**

**BOARD OF DIRECTORS REGULAR MEETING**

**Friday, November 17, 2023 at 11:00 a.m.**

**Gateway Clubhouse – Board Room  
1001 Golden Rain Road, Walnut Creek, CA 94595**

---

**AGENDA**

**1. Call to Order**

**2. Roll Call of Directors**

Sandra Lew – President  
Joy Todd – Vice President  
Mary Fielder – Treasurer  
Marlene Farrell – Secretary  
Nancy Valencia – Director-at-Large

**MOD Staff**

Jeroen Wright – Director of Mutual Operations  
Tom Hand – Chief Financial Officer  
Rick West – Building Maintenance Manager  
John Tawaststjerna – Landscape Manager  
Victoria Thomas – Board Services Coordinator

**3. Members' Forum – Sandra Lew**

All residents are invited to address the Board with questions, comments, and suggestions. The Board does not directly answer questions posed by speakers during the Residents' Forum, but it does hear the viewpoints and ideas presented and members do consider them as they act during the meeting. Comments will be limited to three minutes per person.

**4. Approval of Minutes**

- a. Board of Directors Regular Meeting Minutes – September 15, 2023
- b. Board of Directors Special Meeting Minutes – October 12, 2023

**5. President's Report – Sandra Lew**

**6. Vice-President's Report – Joy Todd**

**7. Secretary's Report – Marlene Farrell**

**8. Treasurer's Report – Mary Fielder**

Motion to certify compliance with Civil Code §5500.

**9. Committee Reports**

- a. Landscape Committee – Joy Todd
- b. Building Maintenance – Rick West

## **FIFTH WALNUT CREEK MUTUAL**

- c. Budget and Finance – *Mary Fielder*
- d. Alterations Committee – *Marlene Farrell*

### **10. Old Business**

### **11. New Business**

- a. Sub-Floor Inspections
  - b. Ridwell Plastic Bags Recycling
12. **Announcements** – The next scheduled meeting is the Board of Directors Regular Meeting which will be held on Friday, January 19, 2024, at 11:00a.m. in the Board Room at the Gateway Clubhouse.
13. **Adjournment to Executive Session** – If necessary for legal issues, contracts, disciplinary hearings, personnel issues, delinquencies, or foreclosures.