

FIFTH WALNUT CREEK MUTUAL

REGULAR MEETING MINUTES OF THE BOARD FRIDAY, JULY 17, 2020 AT 11:00 A.M. ZOOM MEETING

Call to Order

President Todd called the meeting to order at 11:17 a.m.

Roll Call

Directors Present: Ted Todd, President
Sandra Lew, Vice President
Mary Fielder, Treasurer
Marlene Farrell

Also Present: Kelly Maki, Mutuals' Board Services Coordinator
Rick West, Building Maintenance Manager

Approval of Meeting Minutes

President Todd asked if there were any additions or corrections to the following minutes:

Special Meeting of the Board.....February 1, 2020
Special Meeting of the Board.....February 10, 2020

The minutes from both special meetings were approved as submitted.

Moved, Seconded, Carried 4-0

Members' Forum

Members were afforded the opportunity to express their concerns, make comments, or have questions for the Board and M.O.D. staff representatives answered during the members' forum. No comments were made.

President's Report

A report was not presented.

Vice President's Report

A report was not presented.

Secretary's Report

A report was not presented.

Treasurer's Report

Treasurer Fielder provided a summary chart to the Board on the year for the Operating Fund and for the months January 2020 thru June 2020.

The Board made a motion to certify compliance with Civil Code 5500 by review of the monthly financials from January 2020 thru June 2020.

Moved, Seconded, Carried 4-0

FIFTH WALNUT CREEK MUTUAL

Landscape Committee Report

Sandra Lew reported on the annual fire abatement, trimming of 2 oak trees at 1221, the denial of pruning 1 pine tree and approval of pruning that particular tree, routine trimming of the junipers, and removal of 2 junipers that were near the buildings.

Building Maintenance Report

Rick West presented the following building maintenance report:

PENDING ITEMS: Proposal review for Approval

1. Senate Bill SB326 - Structural Engineers inspection of elevated mutual components - Companies bidding on this project: FWC , FIG and Design Everest. We have received two proposals to date - FWC \$25,740.00 / FIG \$61,190.00 Bids do not include destructive testing put back cost. (Sending estimates to THG to establish new Reserve funding category for this project. Also waiting for Board approval to sign a contract with the vender of the Board's choosing).
2. 1255 TG 1 B Balcony deck coating and Dry Rot repairs - Contractor: A-One Construction Excel Waterproof Pedestrian Coating cost \$12,787.00. After work began extensive dry rot was found in one of the building deck support columns. Destructive testing was approved for a cost of \$1,250.00. Bartolami Engineering will inspect the project and submit drawings to the city as needed for additional permits. Final estimated cost estimates will be presented to the board for approval. (Work is in Progress)

Reserve Study/Helsing Report

A report was not presented.

Budget and Finance Committee Report

Mary fielder reported that she has requested information from Tess Haskett about the phone and trash bills which are totally out of line with our budget and there appears to be no explanation about those 2 items.

Alterations Committee Report

A report was not presented.

New Business

- a. **General Meetings:** It was announced that the annual meeting is rescheduled for September 18, 2020 at 10am. The annual meeting will be followed by an organizational meeting and then a regular meeting.

Next Board Meeting

The next regular meeting will be held on Friday, September 18, 2020 after the rescheduled annual and organizational meetings that will begin at 10am.

Adjournment

FIFTH WALNUT CREEK MUTUAL

President Todd adjourned the meeting 11:53 a.m.

Secretary's Certificate

I hereby certify that the foregoing is a true and correct copy of the minutes of the Board of Director's meeting.

A handwritten signature in blue ink that reads "Kelly Maki". The signature is written in a cursive style.

Assistant Secretary