

FIFTH WALNUT CREEK MUTUAL

REGULAR MEETING MINUTES OF THE BOARD
FRIDAY, MAY 20th, 2022, AT 11:00AM
BOARD ROOM – GATEWAY
1001 GOLDEN RAIN RD – WALNUT CREEK, CA 94595

Call to Order

Secretary Farrell called the meeting to order at 11:00 a.m.

Roll Call

Directors Present: Marlene Farrell
Mary Fielder
Joy Todd

Directors Absent: Sandra Lew

Also Present: Lucy Limon, Board Services Coordinator and John Tawastajerna,
Landscape Manager

Approval of Meeting Minutes

Secretary Farrell asked if there were any additions or corrections to the following minutes:

Regular Meeting Minutes January 21st, 2022
Special Meeting Minutes February 11th, 2022

The above minutes were approved as submitted.

Moved, Seconded, Carried 3-0

Members' Forum

Members were afforded the opportunity to express their concerns, make comments, or have questions for the Board and M.O.D. staff representatives answered during the members' forum. No comments were made.

President's Report

A report was not presented.

Vice President's Report

A report was not presented.

Secretary's Report

A report was not presented.

Treasurer's Report

Mary Fielder provided spreadsheets to the board for the financial as of March 2022. (See attached)

The Board made a motion to certify compliance with Civil Code 5500 as of February 28th, 2022 and March 31st, 2022.

Moved, Seconded, Carried 3-0

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Landscape Committee Report

John Tawastajerna provided the following report:

M5 Landscape Report

Landscape Maintenance from Terra

- Fire abatement work
 - o 100 ft of defensible space from buildings
 - o Pruning of low hanging limbs on trees so there is 6 ft of vertical clearance from the ground to the lowest limbs
- Edging of ivy for areas where it is growing over the edges of curbs or overgrown
- Removal of dead or dying plants

Drought Restrictions

- Mandatory 10 percent water use reduction District-wide as compared to 2020 with a plan to review progress towards achieving this goal in November.
- Updated outdoor water restrictions, including limiting outdoor watering to three times per week, prohibiting washing down sidewalks and driveways, and requiring restaurants and cafes to only provide water upon request, among other provisions.

Future Landscape plans

- Mulch
 - o 30 yards total estimated
 - o Estimated cost = \$1,500

Budget

- None used YTD
 - o Rehab = \$3220
 - o Tree = \$1000

The Board emphasized how unhappy they are with the service they receive from Terra Landscape. Marlene will draft a letter to Terra and point out where they are lacking.

Building Maintenance Report

The Board made a motion to approve the contracts with Davis Plumbing and GBG for the installation of two new cleanouts with pop ups.

Moved, Seconded, Carried 3-0

Reserve Study/Helsing Report

A report was not presented.

Budget and Finance Committee Report

A report was not presented.

Alterations Committee Report

A report was not presented.

Old Business

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No old business.

New Business

- a. Garbage: The garage bins throughout the Mutual have been filled to overflow, this causes high penalty fees from Republic. Joy volunteered to draft a letter that will be mailed to residents and remind them of the items that are allowed in the bins and what is not.
- b. Social Event: The Board to plan a get together on June 15th at 5pm. After the Annual meeting.
- c. Mutual Phone Book: Notices will be sent out to resident; residents will be able to choose if they would like to be part of the Mutual phone book and email distribution list.

Next Board Meeting

The next meeting will be the Annual Meeting on Friday, June 17th, 2022, at 11:00am, in the Board Room at Gateway.

Adjournment

Secretary Farrell adjourned the meeting 11:52 a.m.

Secretary's Certificate

I hereby certify that the foregoing is a true and correct copy of the minutes of the Board of Director's meeting.

Lucy Limon

Assistant Secretary