

FIFTH WALNUT CREEK MUTUAL

REGULAR MEETING MINUTES OF THE BOARD FRIDAY, NOVEMBER 20, 2020 AT 11:00AM ZOOM MEETING

Call to Order

President Todd called the meeting to order at 11:00 a.m.

Roll Call

Directors Present: Ted Todd
Sandra Lew
Mary Fielder
Marlene Farrell

Also Present: Kelly Maki, Board Services Coordinator; and Paul Donner, Mutual Operations Director

Approval of Meeting Minutes

President Todd asked if there were any additions or corrections to the following minutes:

Regular Meeting of the Board	September 18, 2020
Annual Meeting Minutes	September 18, 2020
Organizational Meeting Minutes.....	September 18, 2020
Special Meeting of the Board.....	September 23, 2020
Special Meeting of the Board.....	October 14, 2020

The above minutes were approved as submitted.

Moved, Seconded, Carried 4-0

Members' Forum

Members were afforded the opportunity to express their concerns, make comments, or have questions for the Board and M.O.D. staff representatives answered during the members' forum. No comments were made.

President's Report

President Todd reported on the last President's Forum. Topics included a feral pig problem in the Valley and the new legislature AB 3182 on rental restrictions.

Vice President's Report

A report was not presented.

Secretary's Report

A report was not presented.

Treasurer's Report

Treasurer Fielder provided the Board with spread sheets highlighting the financials for September and October 2020.

Operating Fund Balance: \$22,081
Reserve Fund Balance: \$169,268

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The Board made a motion to certify compliance with Civil Code 5500 by review of the monthly financials ending September 30, 2020 and October 31, 2020.

Moved, Seconded, Carried 4-0

Landscape Committee Report

Sandra reported that the Mutual just had 2 free labor days from Terra Landscape: dying plants were removed, mulch and river rocks were added. Rocks and plants were paid for by some of the residents of 1221.

Building Maintenance Report

Rick West's report was provided by Kelly Maki in his absence:

INFORMATIONAL ITEMS: Work scheduled, In Progress or Completed

1. 1255 TG 1A / 1B - Balcony Deck Coating and Dry Rot repairs - Contractor: A-One Construction. Work includes new Excel Waterproof Pedestrian Coating. After work began extensive dry rot was found in one of the building deck support columns. Destructive testing was performed. The cause was found at the gutter system. Bartolami Engineering inspected the project and submitted drawings to the city as needed for additional permits. Final estimated cost estimates for this project. \$48,168.00

(City permits were obtained and project is now 80% complete).

2. Your November Gutter and downspout cleaning was completed by Outdoor Keeper (formally PGS) Total cost \$3,175.00.

(Cleaning included Roof, Carport and Balcony Gutters and Downspouts).

Reserve Study/Helsing Report

A report was not presented.

Budget and Finance Committee Report

A report was not presented.

Alterations Committee Report

A report was not presented.

Other Business

- a. **2021 Meeting Calendar:** The 2021 meeting calendar was presented to the Board and will be posted online at www.rossmoor.com.

Next Board Meeting

The next regular meeting will be held on Friday, January 15, 2021 at 11:00am via Zoom.

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Adjournment

President Todd adjourned the meeting 11:26 a.m.

Secretary's Certificate

I hereby certify that the foregoing is a true and correct copy of the minutes of the Board of Director's meeting.



Assistant Secretary