

**FIFTH WALNUT CREEK MUTUAL**

**ORGANIZATIONAL MEETING MINUTES OF THE BOARD  
FRIDAY, SEPTEMBER 18, 2020– DIRECTLTLY FOLLOWING ANNUAL MEETING  
ZOOM MEETING**

**Call to Order**

The meeting was called to order at 10:13 a.m.

**Roll Call**

**Directors Present:** Ted Todd  
Sandra Lew  
Mary Fielder  
Marlene Farrell

**Also Present:** Kelly Maki, Board Services Coordinator; Paul Donner, Mutual Operations Director; and Rick West, Building Maintenance Manager

**Election of Officers**

A motion was made to appoint board members to the following officer positions for a term of one-year:

President ..... Ted Todd  
Vice President..... Sandra Lew  
Secretary..... Marlene Farrell  
Treasurer..... Mary Fielder

**Moved, Seconded, Carried 4-0**

**Appointment of Assistant Treasurer**

A motion was made to appoint Rick Chakoff as the Assistant Treasurer of Fifth Walnut Creek Mutual.

**Moved, Seconded, Carried 4-0**

**Appointment of Assistant Secretary**

A motion was made to appoint Kelly Maki as the Assistant Secretary of Fifth Walnut Creek Mutual.

**Moved, Seconded, Carried 4-0**

**Appointment of Committees**

A motion was made to appoint the following committee members for a term of one-year:

Landscape Committee ..... Sandra Lew  
Building Maintenance ..... Marlene Farrell  
Reserve Study/Helsing Report..... Mary Fielder  
Budget and Finance..... Mary Fielder  
Alterations..... Marlene Farrell

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**Moved, Seconded, Carried 4-0**

**Adjournment**

The meeting adjourned at 10:18 a.m.

**Secretary's Certificate**

I hereby certify that the foregoing is a true and correct copy of the minutes of the Board of Director's meeting.



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**Secretary**