



Walnut Creek Mutual Fifty (Mutual 50)

**SECOND ANNUAL MEMBER MEETING OF MUTUAL 50
TUESDAY, MAY 17, 2022, AT 10:00 A.M.
FAIRWAY ROOM – CREEKSIDE CLUBHOUSE
1010 STANLEY DOLLAR DR. – WALNUT CREEK, CA 94595**

Date: April 27th, 2022
To: All Residents of Walnut Creek Mutual No. Fifty
Subject: Notice of Annual Meeting

All residents are invited and encouraged to attend the annual meeting on **Tuesday, May 17th, 2022, at 10:00 a.m.** in the Fairway Room at the Creekside Clubhouse.

Details of the Annual Meeting are as follows:

ANNUAL MEETING AGENDA

1. Call to Order

2. Roll Call of Directors

Donna Landeros – President	
Abbie Ogawa – Vice President	Rich Johnstone – Treasurer
Joan Schwanz – Secretary	Rod Lee – Director

3. MOD Staff

Paul Donner - Director of Mutual Operations
Clayton Clark – Building Maintenance Manager
Joel Lesser – Chief Financial Officer
John Tawaststjerna – Landscape Manager
Lucy Limon – Board Services Coordinator

4. Certification of Meeting

a. Lucy Limon

5. Approval of Minutes

a. May 28, 2021, Annual Meeting Minutes
b. May 28, 2021, Organizational Meeting Minutes

6. Residents' Forum

7. Reports of Officers & Committees

a. President's Report
b. Secretary's Report
c. Treasurer's Report

- d. Building and Facilities Committee
- e. Landscape Committee
- f. Governing Documents Committee
- g. Finance Committee

8. Announcements:

- a. Organizational Meeting of the Board to follow immediately after adjournment.

9. Adjournment

ORGANIZATIONAL AGENDA

1. Call to Order and Roll Call

2. Selection of Officer Positions

- i. President
- ii. Vice- President
- iii. Treasurer
- iv. Secretary
- v. Director

3. Establishment of Committees and Committees' Roles and Responsibilities, and Appointment Chairpersons and Committee Members

- (1) Finance Committee
- (2) Governing Documents Committee
- (3) Landscape Committee
- (4) Buildings and Facilities Committee

4. Appointment of Assistant Secretary

- i. Lucy Limon

5. Appointment of Assistant Treasurer

- i. Joel Lesser

6. Adjournment
