



Walnut Creek Mutual Fifty (Mutual 50)

**Buildings & Facilities Committee Meeting: FRIDAY, JANUARY 5, 2024, AT 10:00AM**

**ZOOM MEETING**

**Join Zoom Meeting:** <https://us02web.zoom.us/j/89734709812>

**Meeting ID:** 897 3470 9812

**Audio Only:** 669-900-9128

## **Agenda**

- 1) **Call to Order and Roll Call of Members** – Rich
- 2) **Approval of Minutes:** Meeting held on December 1, 2023
- 3) **New Business**
  - A. Alteration application for lattice shade structure at 5413 #3B – Team
  - B. Status of December gutter cleaning – Clayton
  - C. Owner responsibility to remove and restore an alteration in the common area to facilitate construction work that is an obligation of Mutual 50 – Rich and Clayton
  - D. Firewise update - George
- 4) **Old Business**
  - A. Roof tune-ups
    1. Status of tune-ups by Frank Fiala Roofing - Clayton
    2. Status of discussion with Fiala Roofing regarding annual maintenance contract to clean gutters, valleys, & chimney sidewalls and to replace or seal broken/cracked roof tiles – Clayton
  - B. Condo smoke alarms and exterior bells
    1. Status of demonstration project work order for Dellamar Electric – Clayton
  - C. Status of 5201, 5213, and 5301 building rehabilitations – Clayton
- 5) **Announcements:** The next meeting is scheduled for February 2, beginning at 10 am on Zoom.
- 6) **Adjournment**