

**WALNUT CREEK MUTUAL FIFTY****BOARD OF DIRECTORS REGULAR MEETING**

**Tuesday, February 18, 2025 at 1:00 p.m.**

**Meeting is Conducted In Person and Virtually**

**Gateway Clubhouse – Multi Purpose Room 3  
1001 Golden Rain Road, Walnut Creek, CA 94595**

**Join Meeting Virtually**

To view the meeting on your computer, iPad, or smart phone, residents should log-in to: <https://rossmoor.zoom.us/j/89777687616> or the meeting ID: 897 7768 7616. You will see a few prompts to click on such as allowing “the page to open [zoom.us](https://zoom.us),” “join with video,” and “join with computer audio.” Be sure to have your computer speakers turned on.

If residents just want to hear the deliberations, they can dial (669) 444-9171 on any phone, and they will be prompted to enter the Meeting ID: 897 7768 7616.

For technical support to join a meeting, contact (925) 988-7627 or [Support@rossmoor.com](mailto:Support@rossmoor.com).

---

**AGENDA****1. Call to Order****2. Roll Call of Directors**

Jim Bolinger – President  
Vacant – Vice President  
Rich Johnstone – Treasurer  
Steve Vartabedian – Secretary  
Peter Jones – Director

**Mutual Operations Staff**

Jeroen Wright – Mutual Operations Director  
Todd Arterburn – Chief Financial Officer  
Clayton Clark – Sr. Building Maintenance Manager  
John Tawaststjerna – Landscape Manager  
Victoria Thomas – Board Services Coordinator

**3. Approval of Minutes – Bolinger**

- a. Board of Directors Regular Meeting – January 21, 2025  
*Recommendation: The Board of Directors approve the Minutes.*

**4. Mutual Operations Director’s Report – Wright****5. Chief Financial Officer’s Report – Arterburn****6. Landscape Manager’s Report – Tawaststjerna**

7. **Building Maintenance Manager's Report** – Clark
8. **President's Report** – Bolinger
9. **Secretary's Report** – Vartabedian
10. **Treasurer's Report** – Johnstone/Arterburn  
*Recommendation: Motion to certify compliance with Civil Code §5500*
11. **Committee Reports**
  - a. Finance Committee – Johnstone
  - b. Building and Facilities Committee – Johnstone
  - c. Governing Documents Committee – Vartabedian
  - d. Landscaping – Bolinger
  - e. Social Committee
12. **Old Business** – Bolinger
13. **New Business** – Bolinger
14. **Residents' Forum** (3 minutes per speaker) – Thomas  
All residents are invited to address the Board with questions, comments, and suggestions. The Board does not directly answer questions posed by speakers during the Residents' Forum but does hear the viewpoints and ideas presented and are considered as they act during the meeting. Comments will be limited to three minutes per resident.
15. **Announcements**: Next scheduled meeting is the Board of Directors Regular Meeting on Tuesday, March 18, 2025 at 10:00 a.m. in the Donner Room at the Event Center and virtually.
16. **Adjournment to Executive Session**: If necessary for legal issues, contracts, disciplinary hearings, personnel issues, delinquencies, or foreclosures.