



Walnut Creek Mutual Fifty (Mutual 50)

**Buildings & Facilities Committee Meeting: FRIDAY, DECEMBER 1, 2023, AT 10:00AM**

**ZOOM MEETING**

**Join Zoom Meeting:** <https://us02web.zoom.us/j/81617130312>

**Meeting ID:** 816 1713 0312

**Audio Only:** 669-900-9128

## **Agenda**

- 1) **Call to Order and Roll Call of Members** – Rich
- 2) **Approval of Minutes:** Meetings held on November 3 and 14, 2023
- 3) **New Business**
  - A. Alteration application for lattice shade structure at 5413 #3B – Team
  - B. Status of contract to clean gutters before Christmas – Clayton
- 4) **Old Business**
  - A. Roof tune-ups
    1. Start date for tune-ups by Frank Fiala Roofing - Clayton
    2. Discussion with Fiala Roofing regarding annual maintenance contract to clean gutters, valleys, & chimney sidewalls and to replace or seal broken/cracked roof tiles – Clayton
  - B. Replacement of M50 exterior light fixtures
    1. Delivery status of order for additional 8 pagoda-style fixtures, 3 vertical fixtures, and 1 horizontal address fixture - Clayton
    2. Status of installation of 3 remaining carport jelly-jar fixtures - Rich
  - C. Condo smoke alarms and exterior bells
    1. Work order to purchase & install equipment for demonstration project to be submitted in December – Clayton
  - D. Status of 2023 inspection of M50 decks, balconies, and elevated walkways as required by California SB-326 – Clayton
  - E. Rehabilitation of 5201, 5213, and 5301 buildings to begin after Thanksgiving? – Clayton
- 5) **Announcements:** The next meeting is scheduled for January 5, beginning at 10 am on Zoom.
- 6) **Adjournment**