



# ROSSMOOR

WALNUT CREEK

Walnut Creek Mutual Fifty (Mutual 50)

**BOARD MEETING MINUTES**  
**FRIDAY, JUNE 25, 2021, AT 1:00 P.M.**  
**ZOOM MEETING**

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**Call to Order**

The Board Meeting was called to order at 1:00 p.m.

**Directors Present**

Donna Landeros  
Abigail Ogawa  
Rich Johnstone  
Joan Schwanz  
Rodney Lee

**Also Present**

Mutual Operations staff was represented by Paul Donner, Mutual Operations Director; Clayton Clark, Building Maintenance Manager; Kelly Maki, Board Services Coordinator, Christine Contri; Board Services Coordinator

**Approval of Meeting Minutes**

President Landeros asked if there were any additions or corrections to the following minutes:

Ballot Count Meeting held May 27, 2021  
Annual Meeting held May 28, 2021  
Organizational Meeting held on May 28, 2021  
Executive Session Meeting held on May 28, 2021

The Board made a motion to approve the above minutes with corrections. Abbie Ogawa recommended “approximately” be added to each Board position’s term limit so there is not a shortfall of Board coverage.

**Moved, Seconded, Carried 5-0**

**President’s Report**

The Commercial Support Services Contract was approved. There was discussion regarding special needs adults and trash enclosures.

**Committee Reports**

**Buildings and Facilities** – Rich Johnstone presented a contract from Nice Cans to wash green bins monthly. Rick mentioned the contract can be changed to a weekly service at any time in hot weather.

A motion was made to authorize negotiation of a contract for service of Compost Bin from Nice Cans at a cost of \$7.00 per bin per cleaning.

**Moved, Seconded, Carried 5-0**

A motion was made to appoint Marjorie Masante to the Buildings and Facilities Committee.

**Moved, Seconded, Carried 5-0**

A motion was made to appoint Marjorie Musante as the focus person regarding trash/recycling/compost.

**Moved, Seconded, Carried 5-0**

### **Governing Documents**

A motion was made to appoint Abbie Ogawa as the Chair for Governing Documents and Rich Johnstone as a Member of the Governing Documents Committee.

**Moved, Seconded, Carried 5-0**

### **Old Business**

None

### **New Business**

There was a presentation regarding Table Rock and the Rossmoor Solar Initiative.

### **Members Forum**

Residents were afforded the opportunity to express their general concerns and make comments.

There were none.

### **Announcements**

The next scheduled meeting will take place on July 20, 2021 at 10:00am either via Zoom or location to be determined.

### **Adjournment to Executive Session**

The Board Meeting adjourned at 2:30 PM.

### **Secretary's Certificate**

I hereby certify that the foregoing is a true and correct copy of the minutes of the Ballot Count meeting.



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Assistant Secretary  
Mutual 50