



**WALNUT CREEK MUTUAL FIFTY-THREE
REGULAR MEETING OF THE BOARD OF DIRECTORS
FRIDAY, JANUARY 27th, 2023, AT 2:00 PM
FAIRWAY ROOM- CREEKSIDE
1010 STANLEY DOLLAR DR- WALNUT CREEK, CA 94595**

AGENDA

1. Call to Order Ms. Mintz
2. Roll Call Ms. Limón
 - Barbara Mintz, President
 - Brad Schimek, Vice President Matt Kaplan, Treasurer
 - Barbara Landberg, Secretary Michelle Huff, Director
1. Members Forum (3 minutes per speaker) Ms. Limón
2. Approval of Minutes Ms. Mintz
 - a. Regular Meeting Minutes November 18th, 2022
 - b. Executive Meeting Minutes January 19th, 2023
3. President's Report Ms. Mintz
4. Treasurer's Report Mr. Kaplan
 - i. Motion to certify compliance with civil code 5500.
5. Committee Reports Ms. Mintz
 - a. Governing Documents
 - b. Landscaping
 - c. Building Maintenance
 - d. Architectural Review
 - e. Finance Committee
6. Old Business
 - a. Update of Policies and Procedures Status – Board to discuss and vote to accept Maintenance Matrix and Solar Installation Policies
 - b. Board consideration for Proposed Policies for Collections of Delinquent Assessments and Voting will be reviewed by Board for discussion at February
 - c. Update on M53 Bank Accounts
 - d. Update on joining ECHO.
 - e. Update on Landscape Improvements
7. New Business



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- a. Mutual 53 Lighting Project – Tom Roberts, member of the Building Maintenance Committee and Jim Jennings will begin research for replacement of lighting fixtures in Mutual 53. The purpose is for cost savings and perhaps better lighting plan.
 - b. Mutual 53 Mailbox Discussion – A future project will be replacing the mailboxes in Mutual 53. This is something that will also take research.
 - c. Civil Code 4041 2023 Update Vote
8. Managers' Report – Paul Donner
9. Announcements: Next scheduled meeting will be held on Friday, February 24th 2023, at 2:00 pm in the Fairway at the Creekside Clubhouse.
10. Adjournment