



**WALNUT CREEK MUTUAL FIFTY-THREE  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
FRIDAY, OCTOBER 28<sup>th</sup>, 2022, AT 1:30 PM  
CLUBROOM – CREEKSIDE  
1010 STANLEY DOLLAR DR- WALNUT CREEK, CA 94595**

**AGENDA**

1. Call to Order.....Ms. Mintz
2. Roll Call .....Ms. Limón  
Barbara Mintz, President  
Brad Schimek, Vice President      Matt Kaplan, Treasurer  
Barbara Landberg, Secretary      Michelle Huff, Director
3. Members Forum (3 minutes per speaker) ..... Ms. Limón
4. Approval of Minutes ..... Ms. Mintz
  - a. Ballot Count Meeting Minutes .....September 14<sup>th</sup>, 2022
  - b. Annual Meeting Minutes.....September 14<sup>th</sup>, 2022
  - c. Organizational Meeting Minutes.....September 14<sup>th</sup>, 2022
5. President’s Report ..... Ms. Mintz
6. Treasurer's Report ..... Mr. Kaplan
  - i. Motion to certify compliance with civil code 5500
7. Committee Reports..... Ms. Mintz
  - a. Governing Documents
  - b. Landscaping
  - c. Building Maintenance
    - i. 4348 TG Accident Update
  - d. Architectural Review
8. Old Business
  - a. Approve addendum to current MOD contract extending the current agreement until such time GRF completes and approve a new contract
  - b. Update status of CC&Rs recordation
  - c. Update status of Maintenance Matrix
9. New Business
  - a. Approve new committee chairs and members
  - b. Approve landscape contract with Terra Landscape effective 01/01/2023



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- c. Presentation and Approval of the 2023 Budget
  - d. Update status of opening of bank accounts for M53
  - e. Approve D&O insurance for M53 effective dates September 2022 – September 2023
  - f. Discuss two bids for audit or review for 2022. Vote whether to have Audit or Review. Vote to accept bid from Porter or the other firm.
  - g. Update status of Policies and Procedures including Solar installation
  - h. Annual Tree Maintenance
10. Managers' Report – Paul Donner
11. Announcements: Next scheduled meeting will be held on Friday, November 18<sup>th</sup>, 2022, at 1:00 pm in the Clubroom at the Creekside Clubhouse.
12. Adjournment