

**SPECIAL MEETING MINUTES OF THE BOARD
THURSDAY, OCTOBER 16, 2025, AT 9:00AM
RPM– LARGE CONFERENCE ROOM
800 ROCKVIEW DR – WALNUT CREEK, CA 94595
& VIA ZOOM**

MINUTES

Call to Order

President Schimek called the meeting to order at 9:00 am.

Roll Call

Directors Present: Brad Schimek, President
Patti Hayden, Vice President
Matt Kaplan, Treasurer
Phyllis Redfield-Sears, Secretary
Barbara Mintz, Director at Large

Staff Present: Jeroen Wright – Rossmoor Property Management Director
Todd Arterburn – Chief Financial Officer
Jason Lopez, Financial Analyst
Rick West – Sr. Building Maintenance Manager
John Tawaststjerna – Landscape Manager
Lucy Limon, Board Services Coordinator

2026 Budget Presentation

Jeroen Wright presented the 2026 Budget to the membership and the Board

Members were afforded the opportunity to express their concerns, make comments, and have questions answered by the Board and Jeroen Wright, Mutual Operations Director, regarding the proposed budget.

Brad Schimek made a motion, Barbara Mintz seconded to approve the 2026 Budget as presented with a \$25 (2%) increase to the monthly coupon. Beginning on January 1, 2026, the monthly coupon will change from \$1,250 to \$1,275.

Moved, Seconded, Carried 5-0

Announcements

The next scheduled Regular Board meeting will be on October 24, 2025, at 2pm in the Fairway at Creekside.

Adjournment

President Schimek adjourned the regular meeting at 11:08 a.m.

Secretary's Certificate

I hereby certify that the foregoing is a true and correct copy of the minutes of the Board of Director's meeting.

Lucy Limon

Assistant Secretary
Mutual 53