

BOARD OF DIRECTORS SPECIAL MEETING

Tuesday, February 11, 2025 at 9:00 a.m.

Meeting was Conducted In Person and Virtually

800 Rockview Drive
Walnut Creek, CA 94595

MINUTES

1. **Call to Order**

Thomas called the meeting to order at 9:02 a.m.

2. **Roll Call of Directors**

Bobbie Richards – President
Dave Blanchard – Vice President
Jan Klein – Treasurer
Kris Carey – Director – Absent
Nancy Gibb – Secretary

Mutual Operations Staff

Jeroen Wright – Director of Mutual Operations
Bud Baxter – Accounting Manager
Clayton Clark – Sr. Building Maintenance Manager
Victoria Thomas – Board Services Coordinator

3. **Members' Forum**

Members were afforded the opportunity to express their concerns, make comments, or have questions for the Board. There were no comments

4. **New Business**

Action Items

a. 2025 Budget Review

Motion made by Richards, seconded by Klein, to approve the 2025/26 Budget with a coupon amount of \$1,225.00 per month, an increase of \$65.00 per month over 2024/25. Approved by unanimous vote. (4-0)

5. **Adjournment**

There being no further business, the Board of Directors Special Meeting was adjourned at 10:11 a.m.

Board Assistant Secretary's Certificate

I hereby certify that the foregoing is a true and correct copy of the minutes.

Victoria Thomas