



# ROSSMOOR

WALNUT CREEK MUTUAL FIFTY-FIVE

## CONSENT TO RECEIVE DOCUMENTS AND NOTICES VIA EMAIL

### Please be informed that,

1. It is up to you to settle with other owners (if any) of your Unit on one email address for communications related to your property, although you are entitled to have mailed notices go to a secondary mailing address.
2. You have the right to request that the documents also be transmitted in paper or other non-electronic form if you wish (see below); and
3. The consent applies to all of the items listed on page 3; and
4. The items will be sent to the Owner/Member indicated above.

I, the undersigned owner, request that Walnut Creek Mutual Fifty-Five (Mutual 55) to provide notices of the all general, special, and executive meeting of the Board and all Committees, as well as all other notice, newsletters, items of interest, and the like, including but not limited to the below list, as an alternative to mailed notices (all numbered references are to the Civil Code).

If checked, I wish to opt out of having my/our name and address and contact information listed on the Membership list that is open to inspection by owners.

I certify that I am an owner of the unit described below and that all owners of the property at the address listed below have authorized me to provide this written consent to use the following email address for all communications on behalf of any owners collectively. That email address is:

\_\_\_\_\_  
PLEASE TYPE OR PRINT PRIMARY EMAIL ADDRESS CLEARLY

\_\_\_\_\_  
PLEASE TYPE OR PRINT SECONDARY EMAIL ADDRESS, IF ANY, CLEARLY

This consent shall remain in effect until revoked in writing. I understand that my signature must be authentic, and I may either **return this signed document to Mutual 55 by email to [Llimon@rossmoor.com](mailto:Llimon@rossmoor.com) or by U.S. Mail to Mutual 55, Mutual's Board Office, 1001 Golden Rain Road, Walnut Creek, CA 94595.**

Dated: \_\_\_\_\_

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Printed Name

Dated: \_\_\_\_\_

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_ Terra Granada Drive, Unit \_\_\_\_\_, Walnut Creek, CA 94595

**THE FOLLOWING INCLUDE, BUT IS NOT LIMITED TO, DOCUMENTS AND NOTICES THAT MAY BE SENT TO YOU BY EMAIL UPON RECEIVING CONSENT:**

**GENERAL, SPECIAL, AND EXECUTIVE NOTICES OF BOARD AND COMMITTEE MEETINGS**

**INDIVIDUAL NOTICES**

**NEWSLETTERS**

**ANNUAL BUDGET REPORT - FINANCIAL INFORMATION (Section 5300 and as noted)**

- (1) Pro forma operating budget
- (2) A summary of the association's reserves per CC Section 5565.
- (3) A summary of the reserve funding plan per (5)(b) of Section 5550 or summary form per Section 5570.
- (4) A statement regarding any deferred maintenance.
- (5) A statement as to whether the board anticipates special assessments to pay for obligations regarding major components or to fund reserves.
- (6) A statement as to the funding plan for the reserves.
- (7) A general statement addressing the procedures used for the reserve study.
- (8) A statement as to whether the association has any outstanding loans with an original term of more than one year.
- (9) A summary of the association's property, general liability, earthquake, flood, and fidelity insurance policies.

**ANNUAL POLICY STATEMENT (Civil Code Section 5310 and 5320 as noted)**

- (1) The name and address of the person designated to receive official communications to the association, per Section 4035.
- (2) A statement explaining that a member may submit a request to have notices sent to up to two different specified addresses per Section 4040.
- (3) The location, if any, designated for posting of a general notice, Section 4045 (a)(3).
- (4) Notice of a member's option to receive general notices by individual delivery, pursuant to 4045 (b).
- (5) Notice of a member's right to receive copies of meeting minutes, Section 4950(b).
- (6) The statement of assessment collection policies required by Section 5730.
- (7) A statement describing the association's policies and practices in enforcing lien rights and legal remedies for collection of delinquent assessments per Section 5850.
- (8) A Discipline policy, if any, including any reimbursement or fine penalties per Section 5850.
- (9) A summary of dispute resolution procedures, pursuant to Sections 5920 and 5965.
- (10) A summary of requirements for association approval of a physical change to property, per Section 4765.
- (11) The mailing address for overnight payment of assessments, pursuant to Section 5655.
- (12) Any other information for all owners that is required by law or the governing documents or that the board determines to be appropriate for inclusion.