



**Board of Directors Organizational Meeting
Monday, January 30, 2023 at 1:00 P.M. – Directly following the Annual Meeting
Gateway Board Room and Zoom
1001 Golden Rain Rd., Walnut Creek, CA 94595**

Call to Order

Bobbie Richards called the Organizational Meeting of the Board of Directors to order at 1:26 p.m.

Directors Present

Bobbie Richards, President
Dave Blanchard, Vice President
Rob Ingalls, Treasurer
Jan Klein, Secretary

Also Present

Paul Donner, Mutual Operations Director
Clayton Clark, Building Maintenance Manager
John Tawaststjerna, Landscape Manager
Lucy Limon, Assistant Secretary

Appointment of Bobbie Richards and Kris Carey for a 3-year term by Acclamation

A motion was made to appoint Bobbie Richards and Kris Carey to the Boards for a 3-year term ending in 2026.

Moved, Seconded, Carried 5-0

Selection of Officers

- a. Directors' Election of Officers

(1) Appointment of President, Vice President, Secretary, Treasurer, and Director-at-Large

Motions were made as follows to elect the Officers of Mutual 55 for 2023-2024:

President: Bobbie Richards

Vice-President: Dave Blanchard

Treasurer: Rob Ingalls

Secretary: Jan Klein

Director: Kris Carey

The aforementioned roles were approved with a motion.

Moved, Seconded, Carried 5-0

(2) Appointment of Committee Chairs and Committee Members

- i. Finance Committee chair Rob Ingalls

- Members: Harry Beadle and Jan Klein.
- ii. Governing Documents chair Bobbie Richards
Members: George Gugelman
- iii. Landscape Committee: Kris Carey
Members: Anne Jordan, Jo Ann Muller and Bob Semar.
- iv. Community Committee chair Jan Klein
Members: Jo Ann Lieberman
- v. Emergency Preparedness Committee – *Vacant*

The aforementioned roles were approved with a motion.

Moved, Seconded, Carried 5-0

(3) Appointment of Assistant Secretary

A motion was made to appoint Lucy Limon as the Mutual's Assistant Secretary.

Moved, Seconded, Carried 5-0

(4) Appointment of Assistant Treasurer

A motion was made to appoint Joel Lesser and his successor as the Mutual's Assistant Treasurer.

Moved, Seconded, Carried 5-0

Executive Session Summary

The Board met in Executive Session from 1:34 p.m. to 1:47 p.m. to discuss legal matters.

Secretary's Certificate

I hereby certify that the foregoing is a true and correct copy of the minutes of the Annual Members' Meeting.

Lucy Limon

Assistant Secretary
Mutual 55