



WALNUT CREEK MUTUAL FIFTY-NINE

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, July 11, 2023 at 1:30 p.m.

Gateway Clubhouse – Board Room
1001 Golden Rain Road, Walnut Creek, CA 94595

AGENDA

1. Call to Order – *Bonnie Waxman*
2. Roll Call of Directors – *Victoria Thomas*

Bonnie Waxman, President	Myra Belfiore, Vice President
Vic Vigil, Treasurer	Bonnie Sundberg, Secretary
John Tienken, Director	

Board Office Staff

Paul Donner, Mutual Operations Director	Jeroen Wright, Mutual Operations Director
Rick West, Building Maintenance Manager	Tom Hand, Chief Financial Officer
John Tawaststjerna, Landscape Manager	Victoria Thomas, Board Services Coordinator
3. Residents' Forum (3 minutes per speaker) – *Victoria Thomas*
4. Approval of Minutes – *Bonnie Waxman*
 - a. Board of Directors Regular Meeting Minutes Amended January 9, 2018
 - b. Board of Directors Regular Meeting May 9, 2023
5. President's Report – *Bonnie Waxman*
6. Financial Report – *Paul Donner*
7. Manager's Report – *Paul Donner*
8. Building Maintenance Report – *Rick West*
9. Landscape Report – *John Tawaststjerna*
10. Committee Reports
 - a. Finance Committee – *Vic Vigil*
 - Review of Financials
 - Motion to certify compliance with Civil Code §5500
 - b. Landscape Committee – *Myra Belfiore*
 - c. Swimming Pool Committee – *John Tienken*
 - d. Alterations Committee – *Vacant*
 - e. Building Maintenance Committee – *Vacant*
 - f. Emergency Preparedness – *Vacant*
 - g. Social Committee – *Bonnie Sundberg*



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11. Old Business – *Bonnie Waxman*
 - a. Study for Possible Phase in of all Electric Water Heaters
 - b. Recycle Smart/Republic Fee Implementation – *John Tawaststjerna*

12. New Business – *Bonnie Waxman*
 - a. Firewise Program
 - b. Current Elevator Maintenance Contract with Otis
 - c. San Francisco Elevator Maintenance Agreement

13. Announcements: Next scheduled meeting will be held on Tuesday, September 12, 2023, at 1:30 pm in the Board Room at the Gateway Clubhouse.

14. Adjournment to Executive Session: If necessary for legal issues on: contracts, disciplinary hearings, personnel issues, delinquencies, or foreclosures.