



WALNUT CREEK MUTUAL FIFTY-NINE

ANNUAL MEMBERS MEETING

Monday, November 3, 2025 at 1:30 p.m.

**Gateway Clubhouse – Board Room
1001 Golden Rain Road, Walnut Creek, CA 94595**

Meeting will be Conducted In Person and Virtually

Join Meeting Virtually

To view the meeting on your computer, iPad, or smart phone, residents should log-in to <https://rossmoor.zoom.us/j/81858901004> or use the Meeting ID: 818 5890 1004. You will see a few prompts to click on such as allowing “the page to open zoom.us,” “join with video,” and “join with computer audio.” Be sure to have your computer speakers turned on.

If residents just want to hear the deliberations, they can dial (305) 224-1968 on any phone, and they will be prompted to enter the Meeting ID: 818 5890 1004.

For technical support to join a meeting, contact (925) 988-7627 or Support@rossmoor.com.

AGENDA

1. **Certification of Notice of Meeting** – *Victoria Thomas*
Thomas read the Certification of Notice of Meeting
2. **Board of Directors’ Reports**
 - a. President
 - b. Vice President
 - c. Treasurer
 - d. Secretary
 - e. Director
3. **Director’s Report** – *Jeroen Wright*
4. **Chief Financial Officer’s Report** – *Todd Arterburn*
5. **Building Maintenance Manager’s Report** – *Luis Duenas*
6. **Landscape Manager’s Report** – *John Tawaststjerna*
7. **Committee Reports**
 - a. Finance Committee
 - b. Landscape Committee
 - c. Emergency Preparedness Committee



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- d. Swimming Pool Committee
 - e. Alterations Committee
 - f. Building Maintenance Committee
 - g. Social Committee
8. **Residents' Forum** (3 minutes per speaker)
9. **Announcements**
Board of Directors Organizational Meeting to follow adjournment of the Annual Members Meeting.
10. **Adjournment**



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ORGANIZATIONAL MEETING

Monday, November 3, 2025 at 1:30 p.m.

**Board Room at the Gateway Clubhouse
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AGENDA

1. **Call to Order** – *Bonnie Waxman*

2. **Roll Call** **Directors**

Bonnie Waxman
Myra Belfiore
Mary Stroup Gardiner
Bonnie Sundberg
Maureen Olsen

Rossmoor Property Management

Jeroen Wright – Mutual Operations Director
Todd Arterburn – Chief Financial Officer
Luis Duenes – Building Maintenance Manager
John Tawaststjerna – Landscape Manager
Victoria Thomas – Board Services Coordinator

3. **Members’ Forum**

All members are invited to address the Board with questions, comments, and suggestions. The Board does not directly answer questions posed by speakers during the Members’ Forum but does hear the viewpoints and ideas presented and considers them as they act during the meeting. Comments are limited to three minutes per member.

4. **Approval of Minutes** – *Bonnie Waxman*

- a. Board of Directors Regular Meeting Minutes – September 9, 2025
Recommendation: Board of Directors approve the meeting minutes.

5. Election of Officer Positions

- a. President
- b. Vice President
- c. Treasurer
- d. Secretary
- e. Director-at-Large

6. Appointment of Committee Chairs

- a. Finance Committee
- b. Landscape Committee
- c. Emergency Preparedness Committee
- d. Swimming Pool Committee
- e. Alterations Committee
- f. Building Maintenance Committee
- g. Social Committee

7. Appointment of Todd Arterburn as Assistant Treasurer

8. Appointment of Victoria Thomas as Assistant Secretary

9. Old Business

- a. Update on Repairs and Remodel of the Spa

10. New Business

- a. 2026 Proposed Budget and Update on Coupon Amount
- b. RWC Management Agreement

11. Announcements

The next scheduled meeting is the Board of Directors Regular Meeting on January 13, 2026 at 1:30p.m. in the Board Room at the Gateway Clubhouse.

12. Adjournment to Executive Session – If necessary, for legal issues, contracts, member discipline, personnel issues, delinquencies, or foreclosures.