



WALNUT CREEK MUTUAL FIFTY-NINE

## BOARD OF DIRECTORS REGULAR MEETING

**Tuesday, September 9, 2025 at 1:30 p.m.**

**Meeting is Conducted In Person and Virtually**

**Gateway Clubhouse – Board Room  
1001 Golden Rain Road, Walnut Creek, CA 94595**

### **Join Meeting Virtually**

To view the meeting on your computer, iPad, or smart phone, residents should log-in to <https://rossmoor.zoom.us/j/87593194373> or use the Meeting ID: 875 9319 4373. You will see a few prompts to click on such as allowing “the page to open [zoom.us](https://zoom.us),” “join with video,” and “join with computer audio.” Be sure to have your computer speakers turned on.

If residents just want to hear the deliberations, they can dial (669) 900-6833 on any phone, and they will be prompted to enter the Meeting ID: 875 9319 4373 .

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### **AGENDA**

**1. Call to Order – Bonnie Waxman**

**2. Roll Call  
Directors**

Bonnie Waxman – President  
Myra Belfiore – Vice President  
Mary Stroup Gardiner – Treasurer  
Bonnie Sundberg – Secretary  
Maureen Olsen – Director-at-Large

**Rossmoor Property Management**

Jeroen Wright – Director  
Todd Arterburn – Chief Financial Officer  
John Tawaststjerna – Landscape Manager  
Luis Duenes – Building Maintenance Manager  
Victoria Thomas – Board Services Coordinator

**3. Approval of Minutes – Bonnie Waxman**

- a. Board of Directors Regular Meeting Minutes – July 8, 2025  
*Recommendation: Board of Directors approve the meeting minutes.*

**5. President’s Report – Bonnie Waxman**

**6. Director’s Report – Jeroen Wright**

**7. Chief Financial Officer’s Report – Todd Arterburn**

**8. Landscape Manager’s Report – John Tawaststjerna**

9. **Building Maintenance Manager's Report** – *Luis Duenes*
10. **Treasurer's Report** – *Mary Stroup Gardiner*
  - a. Review of Financials  
*Recommendation: The Board of Directors certifies compliance with Civil Code §5500*
11. **Committee Reports**
  - a. Finance Committee – *Mary Stroup Gardiner*
  - b. Landscape Committee – *Marshall Millsap*
  - c. Swimming Pool Committee – *John Tienken*
  - d. Alterations Committee – *Bonnie Waxman*
  - e. Building Maintenance Committee – *Mary Stroup Gardiner*
  - f. Emergency Preparedness – *Marley Middlebrook*
  - g. Social Committee – *Bonnie Sundberg*
12. **Old Business** – *Bonnie Waxman*
13. **New Business** – *Bonnie Waxman*
14. **Informational/Discussion Item** – *Bonnie Waxman*
15. **Members' Forum**

All members are invited to address the Board with questions, comments, and suggestions. The Board does not directly answer questions posed by speakers during the Members' Forum but does hear the viewpoints and ideas presented and considers them as they act during the meeting. Comments are limited to three minutes per member.
16. **Announcements:** Next scheduled meeting will be the Annual Members and Board of Directors Organizational Meetings on Monday, November 3, 2025 at 1:30 p.m. in the Board Room at the Gateway Clubhouse as well as virtually.
17. **Adjournment to Executive Session:** If necessary for legal issues on: contracts, litigation, disciplinary hearings, personnel issues, delinquencies, or foreclosures.