

# WALNUT CREEK MUTUAL NO. FIFTY-NINE

ORGANIZATIONAL MEETING MINUTES OF THE BOARD  
MONDAY, NOVEMBER 4, 2019 AT 10:00 A.M.  
VISTA ROOM, HILLSIDE CLUBHOUSE  
3400 GOLDEN RAIN RD., WALNUT CREEK, CA 94595

## **Call to Order**

The meeting was called to order at 9:53 a.m.

## **Roll Call**

**Directors Present:** Jodi Rice  
Bunk Sicote  
Linda Fletcher  
Vic Vigil

**Directors Absent:** Dave Peters

**Also Present:** Rick West, Building Maintenance Manager; Paul Donner, Director Mutual Operations; Rebecca Pollon, Landscape Manager; Kelly Mattison, Board Services Coordinator.

## **Appointment of Chairperson Pro Tem**

A motion was made to appoint Lucy Limon as the Chairperson Pro Tem.

**Moved, Seconded, Carried 4-0**

## **Director Resignation**

Bunk Sicotte gave the following message:

Ladies and Gentlemen:

It is with great regret that I tender my resignation from the Board of Directors of Mutual 59 effective today. My recent health issues are impacting my ability to serve on the Board in an effective capacity.

Thank you for the privilege of working with you during the past twelve months.

## **Director Appointment**

The Board made a motion to appoint James Lee to serve for the remainder of Sicotte's term.

**Moved, Seconded, Carried 4-0**

## **Election of Officers**

A motion was made to appoint board members to the following officer positions for a term of one-year:

President ..... Jodi Rice  
Vice President ..... Philip Dowling  
Secretary ..... Myra Belfiore  
Treasurer ..... James Lee

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Director..... Victor Vigil

**Moved, Seconded, Carried 4-0**

**Appointment of Committees**

A motion was made to appoint the following standing committee chairpersons for a term of one-year:

Finance Committee..... Mike Callaghan  
Landscape Committee..... Myra Belfiore  
Emergency Preparedness Committee ..... N/A  
Swimming Pool Committee..... Marge Sicotte  
Alterations Committee..... Vic Vigil  
Building Maintenance Committee ..... Philip Dowling  
Social Committee..... Bob Tunnell

**Moved, Seconded, Carried 4-0**

**Appointment of Assistant Treasurer**

A motion was made to appoint Rick Chakoff as the Assistant Treasurer of Walnut Creek Mutual No. Fifty-Nine.

**Moved, Seconded, Carried 4-0**

**Appointment of Assistant Secretary**

A motion was made to appoint Lucy Limon as the interim Assistant Secretary of Walnut Creek Mutual No. Fifty-Nine.

**Moved, Seconded, Carried 4-0**

**Adjournment**

The meeting adjourned at 9:58 a.m.

**Secretary's Certificate**

I hereby certify that the foregoing is a true and correct copy of the approved minutes of the Board of Director's meeting.

Respectfully Submitted,

Lucy Limon  
Administrative Assistant