

WALNUT CREEK MUTUAL NO. FIFTY-NINE

REGULAR MEETING MINUTES OF THE BOARD
TUESDAY, MAY 9, 2017 AT 1:30 P.M.
GATEWAY BOARD ROOM
1001 GOLDEN RAIN ROAD, WALNUT CREEK, CA 94595

Call to Order

President Anderson called the meeting to order at 1:30 p.m.

Roll Call

Directors Present: Phil Anderson, President
Linda Fletcher, Secretary
Chuck Walls, Treasurer
Dave Peters, Director

Also Present: Rebecca Pollon, Landscape Manager; Will Kim, Board Services Coordinators.

Approval of Meeting Minutes

President Anderson asked for any corrections and/or additions to the following minutes:

Regular Board Meeting.....March 7, 2017

There being no corrections, the minutes were approved as submitted.

Moved, Seconded, Carried 4-0

Residents' Forum

Residents were afforded the opportunity to express their concerns, make comments, and have questions answered by the Board and Mutual Operations Division (MOD) staff representatives. The following topics were discussed: scheduled paving, bottles in trash, laundry vent cleaning, fire/smoke alarms, alterations permit process, elevators, cleaning company, custodial services, condition of landscaping, MOD response time, and MOD staffing.

President's Report: Phil Anderson

A report was not presented to the membership.

Water Usage Committee: Vic Vigil

A report was not presented to the membership.

Alterations Committee: Vic Vigil

Alterations Committee Chairman Vigil announced alterations that have been completed and are in progress.

Building Maintenance Committee: Vic Vigil

A report was not presented to the membership.

WALNUT CREEK MUTUAL NO. FIFTY-NINE

Pool Committee: Martha Sonnenberg

The Pool Committee is continuing pool usage contract negotiations with Walnut Creek Mutual No. Sixty-One. The pool will open on June 3rd and the spa will not be available for the first two weeks.

Finance Committee: Mary Jane Hargrove

The April 30, 2017 Financial Report was presented as follows:

- a) Operating \$ 142,768.
- b) Reserves \$ 147,869.

Landscape Committee: Linda Fletcher

The Committee encouraged the membership to walk around the Mutual to view the landscaping. However, please be cautious of ticks when walking under trees.

Water Usage Committees: Vic Vigil

A report was not presented to the membership.

Financial Report: Paul Donner

A report was not presented to the membership.

Landscape Report: Rebecca Pollon

Entry Maintenance: Entry maintenance crews are returning to summer schedules pruning shrubs for size control and cleaning entries.

Tree Maintenance and Removal: The tree contractor will send out notices to block off parking to remove the Poplar tree.

Landscape Rehab: The Landscape Manager will arrange a walk through with the landscape representative in the coming months to identify needs for 2017 ahead of your mutual landscape work days in June.

Motion to Lien: Account No. 9268

Tabled, pending confirmation on a partial payment made by the homeowner.

Update CC&Rs

The Board is exploring the cost to update the Mutual's CC&Rs.

Appointment of New Board Member

A motion was made to appoint Jon Rantzman to the Board of Directors with a term of office that expires in 2017.

Moved, Seconded, Carried 4-0

Announcements

The next meeting will be held on Tuesday, July 11, 2017 in the Gateway Board Room at 1:30 p.m.

WALNUT CREEK MUTUAL NO. FIFTY-NINE

Adjournment

President Anderson adjourned the meeting at 2:45 p.m.

Secretary's Certificate

I hereby certify that the foregoing is a true and correct copy of the approved minutes of the Board of Director's meeting.



Secretary

An Executive Session was held following the open session at 2:51 p.m. Topics included the following:

1. Pool Contract
2. Disciplinary Due Process

With no further business to discuss, the board adjourned the Executive Session at 3:02 p.m.