

FIFTH WALNUT CREEK MUTUAL
MINUTES
ORGANIZATIONAL MEETING
Friday, June 17, 2016
Board Room, Gateway Complex
1001 Golden Rain Rd., Walnut Creek, CA 94595

OPENING

Ted Todd opened the meeting at 11:25 a.m. Other Board Directors also present were:

Marlene Farrell
Sandra Lew
Bill Martin

Two additional Mutual members were present.

Staff was represented by Sharon Fees, Board Services Coordinator

MOTION TO ADD ADDITIONAL BOARD DIRECTOR

Bill Martin moved and Ted Todd seconded to add an additional board director to the Board as is permitted by the Fifth Walnut Creek Mutual Bylaws. The Bylaws state that the Fifth Mutual Board "shall be composed of not fewer than three nor more than seven persons." The motion passed unanimously. The Board now consists of five members.

ELECTION OF OFFICERS

Ted Todd appointed Sharon Fees as Chairperson Pro Tem.

Fees asked for nominations for officer positions for 2016 – 2017.

The Board approved the following officers

Ted Todd	President
Bill Martin	Vice President
Marlene Farrell	Secretary
Virginia Oversby	Treasurer
Sandra Lew	Director

President Ted Todd appointed Sharon Fees as Assistant Secretary and Rick Chakoff as Assistant Treasurer.

Todd appointed the following committees, chairpersons, and members:

Landscaping: Sandra Lew, Chairperson
Building Maintenance:
Reserve Study: Virginia Oversby, Chairperson
Budget and Finance: Virginia Oversby, Chairperson
Alterations: Ted Todd, Chairman
Emergency Preparedness: VACANT, Chairman

ANNOUNCEMENTS

The next regular meeting of the board will take place on Friday, July 22, 2016, place and time TBD.

ADJOURNMENT

With no further business, the meeting was adjourned at 11:40 a.m.



Sharon Fees, Assistant Secretary
Fifth Walnut Creek Mutual

