

FIFTH WALNUT CREEK MUTUAL
MINUTES
ORGANIZATIONAL MEETING
Friday, June 19, 2015
Board Room, Gateway Complex
1001 Golden Rain Rd., Walnut Creek, CA 94595

OPENING

Ted Todd opened the meeting at 11:23 a.m. Other Board Directors also present were:

JoAnn Daigle
Bill Martin
Virginia Oversby

Four additional Mutual members were present.

Staff was represented by Sharon Fees, Administrative Secretary

ELECTION OF OFFICERS

Ted Todd appointed Sharon Fees as Chairperson Pro Tem.

Fees asked for a motion for a slate of officers for 2015 – 2016.

Virginia Oversby moved and Ted Todd seconded to approve the following officers:

Ted Todd	President
Bill Martin	Vice President
Virginia Oversby	Secretary/Treasurer
JoAnn Daigle	Director

The motion passed unanimously.

President Ted Todd appointed Sharon Fees as Assistant Secretary and Rick Chakoff as Assistant Treasurer.

Todd appointed the following committees, chairpersons, and members:

Landscaping: Bill Martin, Chairman; Joy Todd, Member
Building Maintenance: Steve Shields, Chairman; JoAnn Daigle, Member
Reserve Study: Virginia Oversby, Chairwoman; Steve Shields, Member
Budget and Finance: Virginia Oversby, Chairwoman; Ted Todd, Member
Alterations: Ted Todd, Chairman; Bill Martin and Marlene Farrell, Members
Emergency Preparedness: Steve Shields, Chairman

ANNOUNCEMENTS

The next regular meeting of the board will take place on Friday, July 17, 2015 beginning at 11 a.m. in the Gateway Board Room.

ADJOURNMENT

With no further business, the meeting was adjourned at 11:29 a.m.

Sharon Fees

Sharon Fees, Assistant Secretary
Fifth Walnut Creek Mutual

