

FIFTH WALNUT CREEK MUTUAL

ANNUAL MEETING MINUTES OF THE MEMBERSHIP
FRIDAY, JUNE 21, 2019 AT 11:00 AM
GATEWAY BOARD ROOM
1001 GOLDEN RAIN ROAD, WALNUT CREEK, CA 94595

Call to Order

The membership called the meeting to order at 11:00 a.m.

Roll Call

Directors Present: Sandra Lew
Mary Fielder
Marlene Farrell

Directors Absent: Ted Todd

Also Present: Kelly Maki, Board Services Coordinator

Certification of Notice of Meeting

Kelly Maki, Assistant Secretary of Fifth Walnut Creek Mutual, certified that notice of the Annual Membership meeting was published in the Rossmoor News on June 5th, June 12th and June 19th. A copy of the notice was sent to all members of record on June 3, 2019, in accordance with Article VI Section B, of the Bylaws of said corporation.

Verification of Quorum

In accordance with Civil Code §5100(a), balloting is only required if an election requires a vote. If the election is uncontested, there is no need for a vote. Therefore, the Mutual did not proceed with balloting.

Election of Directors by Acclamation

There were two (2) open board positions and two (2) candidates. Therefore, in accordance with Civil Code §5100(a) and Article 5.4 & 6.3 of the Mutual's Bylaws, the following candidates were appointed to the board of directors by acclamation for a term of two (2) years:

Walter (Ted) Todd
Mary Fielder

There is one vacant seat on the Board and any eligible owner wishing to serve on the Board should contact Kelly Maki in the Mutual's Board office at 925-988-7718 or kmaki@rossmoor.com.

Approval of Minutes

Vice President Lew asked if there were any additions or corrections to following set of minutes:

Annual Meeting..... June 15, 2018

The minutes to the Annual Meeting of June 15, 2018 were approved as presented with a motion.

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Moved, seconded, Carried 3-0

Members' Forum

Residents were afforded the opportunity to express their concerns, make comments, and have questions answered by the Board and M.O.D. staff representatives.

Committee Reports

A report was presented by the following committees:

a) Landscape Committee – Sandra Lew

Sandra reported the Mutual is having watering issues. The watering increases this time of year. The MOD days will take place in November. The atrium is looking wonderful.

b) Building Maintenance Committee – Rick West was absent

The Board reported that the elevators will be down from August 19th to September 27th for repairs. Notices will be posted about 1 week prior. Owners will be able to call Securitas for assistance with a lift while the elevators are inoperable. Owners will need to call at least 15 minutes before they need the assistance. Sandra Lew will be glad to assist anyone with groceries.

Manor Inspections will start July 1st. The inspector is looking for toilet leaks, leaks under the sinks or in the faucets, and hot water heater leaks. Notices will be distributed with further details.

c) Reserve Study/Helsing Report – Mary Fielder

Mary reported she just received a draft of the report and will be reviewing it.

d) Budget & Finance Committee – Mary Fielder

Mary distributed reports for month ending May 31, 2019 and year end operating fund.

Operating Balance: \$24,678

Reserve Balance: \$125,658

e) Alterations Committee – Ted Todd was absent

No report was presented.

Adjournment

The meeting adjourned at 11:12 a.m.

Secretary's Certificate

I hereby certify that the foregoing is a true and correct copy of the minutes of the Board of Director's meeting.



Assistant Secretary