

**FIFTH WALNUT CREEK MUTUAL**

ORGANIZATIONAL MEETING MINUTES OF THE BOARD  
FRIDAY, JUNE 21, 2019 – DIRECTLY FOLLOWING ANNUAL MEETING  
GATEWAY BOARD ROOM  
1001 GOLDEN RAIN ROAD, WALNUT CREEK, CA 94595

**Call to Order**

The meeting was called to order at 11:13 a.m.

**Roll Call**

**Directors Present:** Sandra Lew  
Mary Fielder  
Marlene Farrell

**Directors Absent:** Ted Todd

**Also Present:** Kelly Maki, Board Services Coordinator

**Election of Officers**

A motion was made to appoint board members to the following officer positions for a term of one-year:

President ..... Ted Todd  
Vice President..... Sandra Lew  
Secretary..... Marlene Farrell  
Treasurer..... Mary Fielder

**Moved, Seconded, Carried 3-0**

**Appointment of Assistant Treasurer**

A motion was made to appoint Rick Chakoff as the Assistant Treasurer of Fifth Walnut Creek Mutual.

**Moved, Seconded, Carried 3-0**

**Appointment of Assistant Secretary**

A motion was made to appoint Kelly Maki as the Assistant Secretary of Fifth Walnut Creek Mutual.

**Moved, Seconded, Carried 3-0**

**Appointment of Committees**

A motion was made to appoint the following committee members for a term of one-year:

Landscape Committee ..... Sandra Lew  
Building Maintenance ..... need a volunteer  
Reserve Study/Helsing Report..... Mary Fielder  
Budget and Finance..... Mary Fielder  
Alterations..... Marlene Farrell

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**Moved, Seconded, Carried 3-0**

**Adjournment**

The meeting adjourned at 11:15 a.m.

**Secretary's Certificate**

I hereby certify that the foregoing is a true and correct copy of the minutes of the Board of Director's meeting.



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**Secretary**