

**WALNUT CREEK MUTUAL NO. SIXTY-ONE (HERITAGE OAKS)
QUARTERLY BOARD MEETING
TUESDAY, June 16, 2020 AT 2:00PM**

ZOOM MEETING

Zoom instructions: To view the meeting on your computer, iPad, or smart phone, residents should log-in to <https://rossmoor.zoom.us/j/99395836529> and use the meeting ID: 993 9583 6529. You will see a few prompts to click on such as allowing “the page to open zoom.us,” “join with video,” and “join with computer audio.” Be sure to have your computer speakers turned on.

If residents just want to hear the deliberations, they can dial 669-900-6833 on any phone, and they will be prompted to enter the meeting ID: 993 9583 6529

AGENDA

1. Introductions

Dick Bertrand, President	Paul Donner, Director of MOD
Clair Weenig, VP	Rebecca Pollon, Landscape Manager
Marc Giammona, Treasurer/Secretary	Rick West, Building Maintenance Manager
Michael Pattee, Director	Kelly Maki, Administrative Assistant
Ron Van Wert, Director	

2. Approval of Minutes

a. April 21, 2020 Quarterly Board Meeting

3. Welcome New Members

No new members

Homes on the market.

6417 – Bev Cullen

6605 – Michael Cheng

4. Reports of Officers & Committees

- a. Presidents’ Forums..... Dick Bertrand
May 18
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- b. Treasurer’s Report..... Marc Giammona
 - i. Motion to Certify Compliance with §5500: Marc and Dick studied the 2019 Annual Audited Financial Report and the March ‘20 financial report.
- c. Building Committee Bob & Ann Ingham, Dirk Mellema
- d. Landscape Committee..... Chris Bertrand, Joan Weenig
- e. Water Usage..... Dick Bertrand
- f. Social Committee Marc and Mary Giammona
- g. Emergency Preparedness Michael Pattee, Chris Bertrand, Rebecca Kunzman,
Sharon Collins, Joan Weenig
- h. Pool Committee Sharon Collins & Ronald Van Wert

5. Unfinished Business

- a. We will be discussing renewal of pool use contract with Mutual 59 at an open Board meeting, when we have a new contract to consider.
- b. We’ll need to do an update to our Bylaws again due to this SB323 law that went into effect 1/1/2020. We’ll need to engage Melissa for help doing this. We have an estimate

from Melissa and can ask her for a proposal.

- c. We'll need to engage an Inspector of Elections (can't be a Mutual 61 member, can't be MOD, can't be Melissa's firm) for our Board seat elections coming up in December. The lead time for required activities leading up to this election is much longer than in the past and we can't hire MOD to serve this role. Unless we have a volunteer from the Mutual, a board member will need to take on this project well before we need to do the election.
- d. The Board may need to consider amendments to the Trust Agreement, pending action by the GRF board.

6. New Business

- a. In keeping with the board decision last year to more aggressively maintain our roads rather than reserve for their replacement, we've asked for some spot road maintenance in areas that appear to be in need. The board will consider the contract in executive session when it is available.
- b. We have completed our part of CC&R's to terminate the old and useless GFR/Developer Establishment Declaration. We have an estimate from Melissa to prepare a document to be recorded and a letter asking GRF approval. Recording costs not included.
- c. When and how do we want to start replacing our Policies and Rules governing document?

7. Residents Forum

8. Announcements:

- a. The next M61 Quarterly Board Meeting will October 27 at 2:00 PM in Fairways A&E at Creekside. Depending on the recommendations from CDC, it may be a teleconference.

9. Adjournment