



BOARD OF DIRECTORS REGULAR MEETING

Thursday, October 23, 2025 at 1:00 p.m.

Meeting is Conducted In-Person and Virtually

Gateway Clubhouse – Board Room
1001 Golden Rain Road, Walnut Creek, CA 94595

Join Meeting Virtually

To view the meeting on your computer, iPad, or smart phone, residents should log-in to <https://rossmoor.zoom.us/j/83094313371> or use the meeting ID: 830 9431 3371 will see a few prompts to click on such as allowing “the page to open [zoom.us](#),” “join with video,” and “join with computer audio.” Be sure to have your computer speakers turned on.

If residents just want to hear the deliberations, they can dial (669) 900-6833 on any phone, and they will be prompted to enter the meeting ID: 830 9431 3371.

For technical support to join a meeting, contact (925) 988-7627 or Support@rossmoor.com.

AGENDA

1. **Call to Order**
2. **Roll Call**
Directors

Bob LaSala – President
Mike Burke – Vice President
Richard Frank – Treasurer
Janet Hillier – Secretary
Kathy Odne – Director-at-Large
3. **Rossmoor Property Management**

Jeroen Wright – Director
Todd Arterburn – Chief Financial Officer
John Tawaststjerna – Landscape Manager
Luis Duenas – Building Maintenance Manager
Victoria Thomas – Board Services Coordinator
3. **Consent Calendar – Bob LaSala**
 - a. Board of Directors Regular Meeting Minutes – June 17, 2025
 - b. Board of Directors Executive Session Meeting Minutes – July 2, 2025
 - c. Board of Directors Executive Session Meeting Minutes – July 7, 2025
 - d. Board of Directors Executive Session Meeting Minutes – July 25, 2025
 - e. Board of Directors Executive Session Meeting Minutes – August 22, 2025

Recommendation: The Board of Directors approve the Consent Calendar.

WALNUT CREEK MUTUAL SIXTY-ONE

4. **President's Report** – *Bob LaSala*

5. **Treasurer's Report** – *Richard Frank*

Recommendation: The Board of Directors certifies compliance with Civil Code §5500.

6. **Director's Report** – *Jeroen Wright*

7. **Chief Financial Officer's Report** – *Todd Arterburn*

8. **Landscape Manager's Report** – *John Tawaststjerna*

9. **Architectural Review Report** – *Bob and Ann Ingham / Jon Leutenecker*

10. **Landscape Committee Report** – *Brian Hillier / John Tawastajerna*

11. **Social Committee Report** – *Gail Solt / Chris LaSala*

12. **Emergency Preparedness Committee** – *Don Couch*

13. **New Business** – *Bob LaSala*

a. Investment Policy

Recommendation: The Board of Directors approve the Investment Policy.

b. Set Direction on Architectural Alterations Administration

c. Review of 2026 Proposed Budget

d. Correspondence Received

14. **Residents' Forum**

All residents are invited to address the Board with questions, comments, and suggestions. The Board does not directly answer questions posed by speakers during the Residents' Forum but does hear the viewpoints and ideas presented and considers them as they act during the meeting. Comments will be limited to three minutes per resident.

15. **Announcements** – The next meeting is the Annual Members Meeting and Board of Directors Organizational Meeting on December 12, 2025 at 10:00 a.m. at the Gateway Clubhouse in the Board Room.

16. **Adjournment to Executive Session** – If necessary, for legal issues, contracts, member discipline, personnel issues, delinquencies, or foreclosures.