

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, June 18, 2024 at 10:00 a.m.

Meeting was Conducted In Person and Virtually

**Creskide Clubhouse – Fairway Room
1010 Stanley Dollar Drive, Walnut Creek, CA 94595**

MINUTES

1. Call to Order

President LaSala called the meeting to order at 10:00 a.m.

2. Roll Call of Directors Present

Bob LaSala – President
Mike Burke – Vice President
Richard Frank – Treasurer
Janet Hillier – Secretary
Kathy Odne – Director-at-Large

Mutual Operations Staff Present

Jeroen Wright – Director of Mutual Operations
John Tawaststjerna – Landscape Manager – Virtually
Victoria Thomas – Board Services Coordinator

3. Consent Calendar – Bob LaSala

- a. Board of Directors Regular Meeting Minutes – March 19, 2024
- b. Board of Directors Special Meeting Minutes – April 9, 2024
- c. Board of Directors Special Meeting Minutes – May 8, 2024

*A motion was made by Frank, seconded by Burke, to approve the Consent Calendar.
Approved by unanimous vote. (5-0)*

4. President's Report

The Treasurer has settled into his new position effectively and the Board is pleased with the support Frank provides.

The proposed amendments to the Rules, Regulations, and Policies are currently being reviewed.

5. Treasurer's Report

Mutual remains in good shape after the first five months into the fiscal year. All data presented is preliminary. Revenue of \$277,965, which is an increase over last year of \$28,866. Expenses of \$196,034 which is an increase from last year of \$5,933.

The Mutual is well within the annualized projections in the budget. The monthly budgets are each 1/12 of the annual budget. Expenses are not incurred equally throughout the year.

In 2022 the Mutual had total revenues of \$592,055 with expenses of \$492,341, which added \$99,714 to the total fund balance.

December 31, 2022 there was \$114,579 in the Operating Fund and \$300,088 in the Replacement Reserve Fund.

Frank asked for a motion to approve the 2022 audited financial statement.

A motion was made by Hillier, seconded by Odne, to approve the 2022 audited financial statement. Approved by unanimous vote. (5-0)

Certification of Compliance with Civil Code §5500 for the financials has been deferred, as the Treasurer received the financials from Staff the day prior to the meeting, therefore, did not have sufficient time to review them thoroughly.

6. Architectural Committee Report

No Report

7. Landscape Committee Report

Brian Hillier worked with Tawaststjerna, Landscape Manager, for treatment on the 160 coast live oak trees to suppress a fungus. Tawaststjerna hired Tree Sculpture to assist in spraying the trees at a cost of \$6,350.

Additional tree pruning was requested by residents due to fire insurance concerns. Tawaststjerna hired Waraner Tree at a cost of \$1,980. Job is complete

Two landscape change requests were approved.

8. Social Committee Report

Janet Hillier will become an adviser to the Committee.

Past ladies' luncheon was a success.

Possibly going to schedule a social gathering for the summer.

Fall picnic is scheduled for September 29th in the bocce ball area.

Holiday party is scheduled for December 6th. A mailer for events will be mailed to residents.

Entry decorations for the 4th of July will be displayed.

\$715 remaining in the Committee Budget.

9. Emergency Preparedness Committee

The Emergency Preparedness Team has been working on updating the inventory in the shed. The Shed contains mostly items that may be useful in a variety of emergency situations. There are only four items we found that have other purposes: Two boxes containing Christmas season wreaths, a large bag of Christmas season decorations and another large bag of Thanksgiving/Fall season decorations.

There was an inventory made by the previous Emergency Preparedness Team in July 2018. The supplies were characterized as First Aid supplies or Set Up equipment. We have kept these categories. The vast majority of these supplies remain in the shed and seem to have been

supplemented by a few supplies provided by others. Complete lists of First Aid supplies and Set Up equipment, with items added since the last inventory identified, are attached.

We examined all the items and do not see the need to replace anything at this time. Some equipment will need to be replaced in 2026.

We do see the need to better organize and label the contents of containers so that items can be more quickly accessed. We will place laminated copies of the completed inventories in the shed. We plan to finish these by June 30.

10. Unfinished Business

There was none.

11. New Business

- a. The Board continues to work on the amendments to the Rules, Regulations, and Policies. Once a draft is finalized a Townhall will be scheduled to allow residents to review and discuss the document before it goes out to the membership for a vote as required by statute. Once voted on, and if approved, the Board will adopt Rules, Regulations, and Policies at an open meeting.

12. Residents' Forum

Members were afforded the opportunity to express their concerns, make comments, or have questions for the Board. Comments were:

- Trees
- Use of Roundup questioned if a hazardous material, Tawaststjerna reported that he sprays on Tuesdays and Thursday before 12:00 p.m., chemicals are non-toxic, only does spot spraying that includes a blue dye in the material so it can be seen.
- Rossmoor currently researching other options for killing weeds.
- Asked for clarification of Civil Code 5502. Wright explained.

13. Announcements

The next scheduled meeting will be a Board of Directors Regular Meeting held on October 15, 2024 at 2:00 p.m. at the Creekside Clubhouse in the Fairway Room.

14. Adjournment to Executive Session

There being no further business, the Regular Meeting of the Board was adjourned at 10:51 a.m. and the Board moved into Executive Session.

15. Executive Session Summary

The Board met in Executive Session from 10:53 – 11:54 a.m. and discussed the following:

- a. Litigation

Secretary's Certificate

I hereby certify that the foregoing is a true and correct copy of the minutes.

Victoria Thomas
