

# WALNUT CREEK MUTUAL NO. SIXTY-ONE

SPECIAL MEETING MINUTES OF THE BOARD  
MONDAY, OCTOBER 22, 2019 AT 10:00 A.M.  
MOD LARGE CONFERENCE ROOM  
800 ROCKVIEW DR, WALNUT CREEK, CA 94595

## **Call to Order**

President Bertrand called the meeting to order at 9:59 a.m.

## **Roll Call**

**Directors Present:** Dick Bertrand, President  
Clair Weenig, Vice President/Treasurer  
Rebecca Kunzman, Secretary  
Ron Van Wert, Director  
Chris Bertrand, Landscape Chair

**Directors Absent:** Michael Pattee, Director

**Also Present:** Paul Donner, Mutual Operations Director; Rick West, Building Maintenance Manager; Rebecca Pollon, Landscape Manager and Jo Ann Cooper, Financial Analyst.

## **Agenda Items**

1. Rebecca Kunzman appointed to serve as Treasurer until our Annual Meeting December 10, serving out Clair Weenig's term since according to our newly approved Bylaws a Board Member may not serve as VP and Treasurer.

### **Moved, Seconded, Carried 4-0**

2. Pool use agreement with Mutual 59 expired July 21, 2019. The Board to extend that contract under that contract's terms while Mutual 61 and Mutual 59 negotiate a new contract.

### **Moved, Seconded, Carried 4-0**

1. The 2020 budget parameters were discussed among all attendees
  1. The forecast for the rest of 2019
  2. The Reserves Study by Helsing
  3. The draft budget for 2020 which include both Operations and Reserves components

Nothing was decided. Budget terms will be discussed and approved at the October 22 Board Meeting.

## **New Business**

1. While this meeting was a public meeting and occurs every year about this time, it has historically, and was again this year, been advertised only sufficiently to meet the terms of law. The Board will discuss the continued use of this advertising approach for this meeting at its next Board Meeting, October 22, 2019.
2. The pool use contact with Mutual 59 is up for renewal. While technically this is a contract renewal and doesn't require an open meeting, the Board will discuss this topic at an open advertised Board Meeting.

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**Adjournment**

President Bertrand adjourned the meeting at 11:06 a.m.

**Secretary's Certificate**

I hereby certify that the foregoing is a true and correct copy of the minutes of the Board of Director's meeting.

Lucy Limon  
Administrative Assistant