

**WALNUT CREEK MUTUAL NO. SIXTY-ONE (HERITAGE OAKS)  
QUARTERLY BOARD MEETING  
TUESDAY, MARCH 20, 2018 AT 2:00PM  
FAIRWAYS A&B – CREEKSIDE**

**AGENDA**

**1. Introductions**

Dick Bertrand, President	Paul Donner, Director of MOD
Clair Weenig, Vice President	Rebecca Pollon, Landscape Manager
Sophia Sue, Treasurer	Rick West, Building Maintenance Manager
Diane Decorso, Secretary	Kelly Mattison, Board Services Coordinator
Rebecca Kunzman, Director	

**2. Approval of Minutes**

- a. December 12, 2017 Annual Member Meeting
- b. December 12, 2017 Organizational Board Meeting

**3. Welcome New Members**

**4. Reports of Officers & Committees**

- a. Presidents' Forums..... Dick Bertrand
- b. Treasurer's Report..... Sophia Sue
- c. Building Committee ..... Jack Kunzman, Bob & Ann Ingham
- d. Landscape Committee ..... Rebecca Kunzman, Joan Weenig, Francis Albert
- e. Water Usage ..... Dick Bertrand
- f. Social Committee ..... Carle Hirahara & Bev Cullen
- g. Emergency Preparedness ..... Diane DeCorso & Chris Bertrand, Rebecca Kunzman,  
Sharon Collins, Joan Weenig
- h. Pool Committee ..... Sharon Collins, Ronald & Karen Van Wert

**5. Unfinished Business**

- a. Governing Documents Update .... Dick Bertrand, Clair Weenig

**6. New Business**

- a. Mutual 61 previously signed a 3-year agreement with Hinricher, Douglas, & Porter. The old company is no longer doing audits for HOAs. However, our auditor has formed a new company, Porter & Lasiewicz. For the record, we are using Porter & Lasiewicz as our auditor. When that contract is complete, we'd like to have an annual review with a full audit every 3 years, thus saving costs without materially increasing risk. We have very simple financials.

**7. Residents Forum**

**8. Announcements:**

- a. Contra Costa County Vector Control District will provide information on rodent control to homeowners immediately following the board meeting. This talk is not part of mutual services, but residents may find the information helpful to control rodents inside their homes. Rodent control is the responsibility of individual homeowners.
- b. Mutual Picnic, Sunday April 29, Hillside VISTA Room, time???
- c. The next quarterly meeting will be held Tuesday, June 19, 2018 at 2pm in the Fairway rooms at Creekside.