



WALNUT CREEK MUTUAL NO. SIXTY-FIVE

BOARD OF DIRECTORS ORGANIZATION & REGULAR SESSION MEETING

Tuesday, October 21, 2025, at 9:30 a.m.

Meeting is Conducted In-Person ONLY

Event Center – Donner Room

1021 Stanley Dollar Drive, Walnut Creek, CA 94595

AGENDA

1. **Call to Order**

2. **Roll Call of Directors**
Ed O'Dea, President
Lois Kadosh, 1st Vice President
Gary Miller – 2nd Vice President
Clark Nelson, Treasurer
Vacant, Secretary

3. **RPM Staff**
Jeroen Wright – Director of Mutual Operations
Todd Arterburn – Chief Financial Officer
Luis Duenas – Building Maintenance Manager
John Tawaststjerna – Landscape Manager
Janneth Lujan, Board Services Coordinator

4. **Appointment of Ed O'Dea, Gary Miller & Diane Portnoff to the Board Via Acclamation for a Two (2) Year Term**

5. **Reorganization of the Board**
 - a. President
 - b. Vice President
 - c. Treasurer
 - d. Secretary
 - e. Director at Large

6. **Appointment of Assistant Treasurer**
 - a. Motion to appoint Todd Arterburn as Assistant Treasurer to the Board.

7. **Appointment of Assistant Secretary**
 - a. Motion to appoint Janneth Lujan, as Board Services Coordinator

8. **Meeting Minutes**
 - a. Regular Session Board Meeting Minutes – July 15, 2025

9. **President's Report – Ed O'Dea**

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10. Treasurer's Report - *Nelson*
11. Mutual Operation's Report - *Jeroen Wright*
12. Chief Financial Officer – *Todd Arterburn*
13. Building Maintenance Report – *Luis Duenas*
14. Landscape Manager's Report – *John Tawaststjerna*
15. Reports
 - a. Vice President's Report - Kadosh
 - b. Secretary Report
 - c. Social Committee – Julie Burnet
 - d. Emergency Preparedness – Al Kadosh
16. Member Forum

All members are invited to address the Board with questions, comments, and suggestions. The Board does not directly answer questions posed by speakers during the Members' Forum but does hear the viewpoints and ideas presented and considers them as they act during the meeting. Comments are limited to three minutes per member.
17. Announcements

The next scheduled Board of Directors Regular Meeting is Tuesday, January 20, 2025, at 9:30am in the Donner Room at the Event Center.
18. Adjournment to Executive Session – If necessary, for legal issues, contracts, member discipline, personnel issues, delinquencies, or foreclosures.